



# City of San Antonio

## Legislation Details (With Text)

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**In control:** Audit and Accountability Committee

**On agenda:** 4/16/2019

**Title:** AU18-025 Audit of Economic Development Department Project Quest Contract Administration

**Sponsors:**

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**Attachments:** 1. AU18-025 Audit of EDD - Project Quest Contract Administration

Date	Ver.	Action By	Action	Result
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**AUDIT COMMITTEE SUMMARY**  
**April 16, 2019**  
**Audit of EDD Project Quest Contract Administration**  
 Report Issued March 21, 2019

### Objective

Determine if EDD adequately monitors Project Quest and Cloud Academy to include compliance with contract terms and program performance goals.

### Background

The City contracts with delegate agencies to promote long-term and short-term workforce development. Through the use of City funding, delegate agencies focus on:

- Targeting populations most in need of education and training
- Assisting clientele seeking to enter the workforce
- Developing strategic alliances with businesses, industries, and academia

Project QUEST Inc. and Cloud Academy are workforce development agencies that the City contracts with to perform workforce development. Project QUEST provides education, training, and counseling to maximize opportunities for long-term success with a goal of strengthening the economy with highly qualified employees. Cloud Academy facilitates a partnership with Rackspace. The program provides a training facility, utilities, computer equipment, IT infrastructure, training materials, and instructors to train participants to meet the requirements for IT-specific certifications. The table below illustrates funding allocations for fiscal year 2018 and 2019.

### FY 2018 and 2019 Funding Allocations

Program Name	FY18 Funding	FY19 Funding
Project QUEST	\$2,300,000	\$2,000,000

Cloud Academy	<u>\$200,000</u>	<u>\$200,000</u>
Total Funding	<u>\$2,500,000</u>	<u>\$2,200,000</u>

EDD is responsible for monitoring the Project Quest and Cloud Academy contracts. EDD performs programmatic, fiscal and contract compliance reviews as part of their monitoring of Project Quest. In addition, they are responsible for tracking administrative costs and reviewing reimbursement requests.

### Scope and Methodology

The audit scope was from October 2016 through September 2018. It included a review of the contract terms and performance goals outlined in the contracts between the City, Project Quest and Cloud Academy. We reviewed the expenditure reimbursement process and the controls in place over the approval of allowable expenditures. We reviewed controls in place related to participant eligibility. In addition, we reviewed appropriate user access of the system used to manage participants.

### Conclusions

EDD is adequately monitoring Project Quest and Cloud Academy including compliance with contract terms and program performance goals. Project Quest and Cloud Academy expenditure reimbursement requests were adequately supported and approved. EDD adequately monitored contract compliance with program eligibility, proper insurance requirements, audited financial statements, performance reviews, appropriate administrative costs, and non-City funding source limitations.

As we had no findings, we made no recommendations.