



City of San Antonio

Legislation Details (With Text)

File #: 20-1623

Type: Staff Briefing - Without Ordinance

In control: Audit and Accountability Committee

On agenda: 2/18/2020

Title: Employee Life Insurance [Ben Gorzell, Chief Financial Officer; Lori Steward, Director, Human Resources]

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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**CITY OF SAN ANTONIO
HUMAN RESOURCES DEPARTMENT
Interdepartmental Correspondence**

TO: Erik Walsh, City Manager

FROM: Lori Steward, Director, Human Resources

COPIES: Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Troy Elliott, CPA, Deputy Chief Financial Officer

SUBJECT: Consideration of High-Profile Solicitation for Release

DATE: February 18, 2020

The following high-profile solicitation is scheduled to be released on February 28, 2020.

Employee Life Insurance - The City of San Antonio is seeking proposals from organizations qualified to provide Group Life and Accidental Death & Dismemberment (AD&D), Voluntary Supplemental Life, and Dependent Life to City employees and their dependents. The City’s Employee Benefits program provides group term life insurance and AD&D insurance to approximately 12,000 eligible uniformed and civilian employees at no cost to the employee. All employees receive one (1) times the employee’s base salary for Basic Term Life coverage and an additional one (1) times the employee’s base salary in Accidental Death and Dismemberment (AD&D) coverage. Civilian employees may also elect, at their own cost, voluntary supplemental term life insurance coverage equal to an additional one (1) to five (5) times the employee’s annual salary.

Department: Human Resources
Solicitation Type: Request for Proposals

Contract Value: \$8 Million
Term of Contract: 3 years with 2, 1-year renewal options
Release Date: February 28, 2020
Closing Date: April 14, 2020
Proposed Council Date: June 11, 2020
Contact Information: Lori Steward, Director, Human Resources
Evaluation Criteria: Experience, Background, Qualifications: 30 points
Proposed Plan: 35 points
Price: 20 points
Local Preference Program: 10 points
Veteran Owned Small Business Preference Program: 5 points
SBEDA Requirements: Waived
Voting Members: Ben Gorzell, Jr., CPA, Chief Financial Officer
Lori Steward, Director, Human Resources
Wanda Heard, Assistant Director, Human Resources
Jim Thomas, Benefits Administrator, Human Resources
Pat Atkins, Benefits Policy Administrator, Human Resources