



# City of San Antonio

## Agenda Memorandum

**File Number:** 13-1043

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**Agenda Item Number:** 41.

**Agenda Date:** 12/5/2013

**In Control:** City Council A Session

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**DEPARTMENT:** Information Technology Services Department

**DEPARTMENT HEAD:** Hugh Miller

**COUNCIL DISTRICTS IMPACTED:** City Wide

### **SUBJECT:**

Amendment to the Security Guard Services Contract

### **SUMMARY:**

This is an Amendment to the contract with Allied Barton Security Services to allow for an adjustment of hourly wages for commissioned and non-commissioned security personnel and access control officers, and to exercise the two-year extension option with the requested amendment.

### **BACKGROUND INFORMATION:**

On December 16, 2010 City Council approved the award recommendation from an RFP conducted for Security Guard Services. This contract allowed for the installation of commissioned and non-commissioned security personnel and access control officers at City owned facilities through City Ordinance 2010-12-16-1104.

Submitted for City Council consideration and action is the approval of an amendment to the Security Guard Services contract submitted to increase the hourly rate for all contract personnel through the contract extension period, and the request to exercise the two-year extension option with this amendment. The contract allowed for tax, benefit and cost of living adjustment increases.

This action will increase the hourly rates the city will pay to Allied Barton for all positions where guards and officers provide security. The new hourly rates will allow Allied Barton to continue to attract and maintain a higher quality of security officers which will provide coverage at these facilities.

The wage rate changes are listed below.

<b>Officer Type</b>	<b>Current Pay Rate</b>	<b>Proposed Pay Rate</b>	<b>Current Hourly Bill Rate</b>	<b>Proposed Hourly Bill Rate</b>
Commissioned Officer - Officer II	\$10.50	\$11.00	\$16.09	\$16.91
Non-Commissioned - Officer I	\$9.50	\$10.00	\$14.56	\$15.38
Access Control Officer (Non-Commissioned)	\$12.50	\$13.00	\$19.15	\$19.99
Alarm Monitor (Non-Commissioned)	\$13.00	\$13.50	\$19.92	\$20.76

**ISSUE:**

This amendment will allow the City to exercise the two-year extension option and will allow for an hourly rate increase to the contract with Allied Barton Security Services. Continuation of this contract will provide city facilities with the professional level of security officers needed to establish trust among the citizens of San Antonio.

**ALTERNATIVES:**

Should this amendment to the current contract not be approved, the City would not be able to provide a competitive wage for guards and officers providing security services at City facilities. The City would be required to re-solicit these services which could result in higher rates and could possibly lead to an unsafe environment for City staff and citizenry.

**FISCAL IMPACT:**

This amendment will allow for an adjustment to the established contract rates to address tax, benefit and cost of living increases by 2.94%; approximately \$79,000.00. The estimated annual expenditures for this contract will increase by 5.4%; to approximately \$3,000,000.00 for the initial year extension. All expenditures for services provided through this contract are managed and verified by the Information Technology Services Department and funded by various departments throughout the City.

**RECOMMENDATION:**

Staff recommends the approval of this amendment to the Security Guard Services Contract with Allied Barton Security Services. This contract was originally procured by means of a Request for Proposals.