



City of San Antonio

Agenda Memorandum

File Number: 17-5830

Agenda Item Number: 9.

Agenda Date: 11/9/2017

In Control: City Council A Session

DEPARTMENT: Building and Equipment Services

DEPARTMENT HEAD: Jorge A. Perez

COUNCIL DISTRICTS IMPACTED: Council District 5

SUBJECT:

Contract Award: Frank Wing HVAC Control Upgrade

SUMMARY:

An ordinance for the Frank Wing HVAC Control Upgrade project, accepting the lowest responsive bid and awarding a construction contract in the amount of \$215,445.00 to K-Air Corporation, an FY2017 Deferred Maintenance Program funded project located in Council District 5.

BACKGROUND INFORMATION:

Project Background

This project will upgrade the existing HVAC control units for courtrooms, administration and public areas at Frank Wing Municipal Courts. Upgraded controls will allow schedules to be programmed as well as provide remote access to adjust temperatures and improve overall system efficiency. The Frank Wing HVAC Control Upgrade project is anticipated to begin December 2017 and estimated to be completed by March 2018.

Procurement of Services

This contract was advertised for bids in September 2017 in the San Antonio Hart Beat, City's website, Texas Electronic State Business Daily and TVSA. Bids for this Project were opened on October 10, 2017 and two bidders responded, of which one bidder was deemed non-responsive. Of these, K-Air Corporation, submitted the lowest responsive bid.

This contract will be awarded in compliance with the Small Business Economic This contract will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program. K-Air Corporation is a small, minority, women-owned firm that will be self-performing the 24% Minority and/ or Women-Owned Business Enterprise (M/WBE) subcontracting goal.

This construction contract was developed utilizing the low bid process; therefore, a Discretionary Contracts Disclosure Form is not required.

ISSUE:

This ordinance for the Frank Wing HVAC Control Upgrade project accepts the lowest responsive bid and awards a construction contract in the amount of \$215,445.00 to K-Air Corporation, an FY2017 Deferred Maintenance Program funded project located in Council District 5. The purpose of the Frank Wing HVAC Control Upgrade project is to upgrade the existing HVAC controls units for courtrooms, administration and public areas at Frank Wing Municipal Courts.

ALTERNATIVES:

As an alternative, City Council could choose not to award this contract and require staff to re-advertise this project. However, K-Air Corporation is responsive, and has been reviewed and verified by the consultant. Re-advertising this project could result in a higher bids and a potential funding shortfall. Considering the additional time required for another solicitation process, this would adversely affect the timely completion of the project.

FISCAL IMPACT:

This is a one-time capital improvement expenditure in the amount of \$215,445.00 authorized payable to K-Air Corporation, for the Frank Wing HVAC Control Upgrade project. Funds are available from the FY2017 Deferred Maintenance Program.

RECOMMENDATION:

Staff recommends the approval of this ordinance accepting the lowest responsive bid and awarding a construction contract in the amount of \$215,445.00, authorized payable to K-Air Corporation for the Frank Wing HVAC Control Upgrade project.