



City of San Antonio

Agenda Memorandum

File Number: 18-3268

Agenda Item Number: 8.

Agenda Date: 6/7/2018

In Control: City Council A Session

DEPARTMENT: Finance

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Upper Level Black-Out Curtains and Hamper Bags

SUMMARY:

This ordinance authorizes acceptance of a contract with Rose Brand Wipers, Inc. to provide blackout curtains and hamper bags to be used at the Alamodome for the Convention and Sports Facilities Department for a total cost of \$73,700.00. Funding is available from the FY 2018 Community and Visitor Facilities Fund.

BACKGROUND INFORMATION:

Submitted for City Council consideration and action is the attached tabulation of three bids to provide 60 blackout curtains and 50 hamper bags for the use at the Alamodome for a total cost of \$73,700.00. The purpose of the curtains is to black out the upper levels of the Alamodome to create a more intimate experience during events where the upper levels are not utilized. The blackout curtains will be installed using the department's annual contract for rigging services. These curtains will match curtains previously purchased for the Alamodome to cover half of the upper level which is a requirement of the contract with UIL for basketball games. The low bid was submitted by Rose Brand Wipers, Inc. and meets all published bid specifications.

With the procurement of these curtains, the Convention and Sports Facilities Department will have the capability to black out portions or all of the Alamodome upper level as requested by clients, thus giving the department more flexibility for events.

ISSUE:

This contract with Rose Brand Wipers, Inc. will provide 60 blackout curtains and 50 hamper bags for use at the Alamodome. The blackout curtains are 40 feet in height and 20 feet in width and made of Velour 60 flame retardant material.

The Alamodome currently has only enough blackout curtains to cover half of the upper level and needs the additional curtains to cover the entire upper level, if requested by clients. The hamper bags are heavy weight canvas 20 grade with hinged woven tops and reinforced bottoms with 4" swivel casters measuring 44 inches long (Top) x 32 inches wide (Top) x 33 inches deep. They are required to store the curtains in a way so that they are not damaged or soiled during storage or transport for installation.

Rose Brand Wipers, Inc. provides a three year standard warranty on material and workmanship, including stitching.

This contract is within the scope of the SBEDA Program. However, due to lack of available firms and/or subcontracting opportunities, the Goal Setting Committee was unable to apply a SBEDA tool to this contract.

There were no local bids submitted from local bidders for this contract; therefore, the Local Preference Program was not applied.

The Veteran-Owned Business Program does not apply to goods/supplies contracts, so no preference was applied to this contract.

ALTERNATIVES:

Should this contract not be approved, the department would have to rent the blackout curtains on an as-needed basis resulting in higher costs to the department.

FISCAL IMPACT:

This ordinance authorizes the purchase of 60 blackout curtains and 50 hamper bags from Rose Brand Wipers, Inc. in the amount of \$73,700.00. Funds for this purchase are available from the FY 2018 Community and Visitor Facilities Fund.

RECOMMENDATION:

Staff recommends the approval of this contract to purchase 60 blackout curtains and 50 hamper bags from Rose Brand Wipers, Inc. in the total amount of \$73,700.00 for the Convention and Sports Facilities Department.

This contract is procured by means of low bid and a Contracts Disclosure Form is not required.