



# City of San Antonio

## Agenda Memorandum

**File Number:**18-3508

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**Agenda Item Number:** 8.

**Agenda Date:** 5/24/2018

**In Control:** Audit and Accountability Committee

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**CITY OF SAN ANTONIO  
TRANSPORTATION & CAPITAL IMPROVEMENTS  
INTERDEPARTMENTAL MEMO**

**TO:** Sheryl Sculley, City Manager

**FROM:** Mike Frisbie, P.E., Director/City Engineer, Transportation & Capital Improvements

**COPY:** Audit Committee; Peter Zaroni, Deputy City Manager; Ben Gorzell, Jr., CPA, Chief Financial Officer;  
Kevin Barthold, City Auditor; Troy Elliott, CPA, Deputy Chief Financial Officer

**SUBJECT:** Post-Solicitation Briefing for Design/Build Services for Zoo Parking Garage

**DATE:** May 24, 2018

The Zoo Parking Garage Project includes the development of a new parking garage facility to service Brackenridge Park and San Antonio Zoo patrons.

On December 22, 2017, a Request for Qualifications (RFQ) was released seeking qualified and experienced firms to provide Design-Build Services for the San Antonio Zoo Parking Garage Project. The estimated cost for design and construction of this project is \$10.1 Million.

The RFQ was advertised in the Heartbeat and on the City's website on December 22, 2017. Responses were due January 24, 2018, and a total of seven (7) firms responded to the RFQ. A selection committee consisting of staff from the City Manager's Office, Transportation and Capital Improvements, Parks and Recreation and the San Antonio Zoo evaluated and ranked the submissions.

The selection committee evaluated and scored the proposals based on a two-step process. The published criteria for Phase I included: Experience, Background, Qualifications of DB Firm, Key Personnel, Key Sub-Consultants; Experience with issues in San Antonio Region & past experience with City of San Antonio; Understanding of Project and Proposed Management Plan; DB Team's past experience as a Team; and the SBEDA Prime Contracting Program. The published criteria for Phase II evaluation criteria consisted of the Proposed Design Plan; Proposed Construction Plan; Context Sensitive Design; Overall Evaluation of Firm/Team and Ability to Provide Required Services; Proposed Fees for General Conditions/ Overhead & Profit; and the SBEDA Prime Contracting Program.

This item is tentatively scheduled for Council consideration on June 21, 2018.