



# City of San Antonio

## Agenda Memorandum

**File Number:** 18-4467

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**Agenda Item Number:** 9.

**Agenda Date:** 8/16/2018

**In Control:** City Council A Session

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**DEPARTMENT:** Aviation

**DEPARTMENT HEAD:** Russell J. Handy

**COUNCIL DISTRICTS IMPACTED:** Citywide

### **SUBJECT:**

HVAC Improvements in Terminal A at the San Antonio International Airport

### **SUMMARY:**

This Ordinance authorizes a Job Order Contract (JOC) with Mechanical Technical Services (MTECH) for the installation of three return air fans in the north concourse of Terminal A of the San Antonio International Airport in order to improve the temperature control in the area. The proposal is in the amount of \$120,864.43 and will be funded by Airport Operating and Maintenance Fund.

### **BACKGROUND INFORMATION:**

In October 2017, City Council authorized a JOC with MTECH to provide rapid and reliable HVAC services at the various facilities located within the San Antonio Airport System to augment existing Aviation staff on an “as-needed” basis. MTECH furnishes the labor, supervision, tools, equipment, and parts to maintain and repair HVAC systems to include components, or sub-components, such as air handling units, chillers, cooling towers, compressors, actuators, exhaust fans, controls, split systems, boilers, and heat coils.

The temperature controls for areas in the north concourse of Terminal A are not functioning as they should. In order to improve their function, three air return fans are being installed to improve the function of the air handlers and the temperature control for gates A8 through A13. This work will enhance the customer experience for those passengers waiting in the gate areas.

**ISSUE:**

This Ordinance authorizes a Job Order Contract (JOC) with Mechanical Technical Services (MTECH) for the installation of three return air fans in the north concourse of Terminal A of the San Antonio International Airport in order to improve the temperature control in the area. The proposal is in the amount of \$120,864.43 and will be funded by Airport Operating and Maintenance Fund. City Council authorization is required for JOC contracts over the amount of \$100,000.00.

**ALTERNATIVES:**

City Council could elect to require the Aviation Department to solicit this work rather than use the JOC method. However, developing a solicitation for this work will require additional time that will delay the improvement project. The JOC contract with MTECH was approved by City Council to perform projects such as installing return air fans.

**FISCAL IMPACT:**

This is a one-time improvement expenditure in the amount not to exceed \$120,864.43 payable to MTECH from the Aviation Operating and Maintenance Fund.

**RECOMMENDATION:**

Staff recommends the acceptance of the proposal from MTECH for the installation of three return air fans in Terminal A of the San Antonio International Airport.