



# City of San Antonio

## Agenda Memorandum

**File Number:** 18-5321

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**Agenda Item Number:**

**Agenda Date:** 9/18/2018

**In Control:** Audit and Accountability Committee

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**CITY OF SAN ANTONIO  
NEIGHBORHOOD & HOUSING SERVICES DEPARTMENT  
INTERDEPARTMENTAL CORRESPONDENCE**

**TO:** Sheryl Sculley, City Manager

**FROM:** Verónica R. Soto, AICP, Director, Neighborhood & Housing Services Department

**COPY:** Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Troy Elliott, CPA, Deputy Chief Financial Officer, Peter Zaroni, Deputy City Manager

**SUBJECT:** Pre-Solicitation Briefing for Neighborhood Improvements Bond Program - 3830 Parkdale Street Property Project

**DATE:** September 18, 2018

The Neighborhood and Housing Services Department will present a pre-solicitation briefing on the Neighborhood Improvement Bond Program 3830 Parkdale Street Project which was presented in the Annual High Profile Report. This briefing will allow an opportunity for input from Committee members.

This pre-solicitation briefing will cover estimated contract value, projected timeline, high profile designation, scope of the project, terms of the contract, proposed scoring criteria, evaluation committee members, project considerations, local preference program applicability, veteran owned small business preference program applicability and SBEDA Program requirements.

The Neighborhood and Housing Services Department is seeking to contract with a developer to construct an affordable/Workforce Housing development consistent with the voter-approved Neighborhood Improvements Bond Program in accordance with the City Council-approved Urban Renewal Plan and Chapter 374 Urban Renewal Statute. Development and subsidy will be in accordance with the Urban Renewal Plan that mandates that a minimum of half of the units must be affordable to families making 80% of the Area Median Income.