



City of San Antonio

Agenda Memorandum

File Number: 18-5640

Agenda Item Number: 7.

Agenda Date: 10/16/2018

In Control: Audit and Accountability Committee

**CITY OF SAN ANTONIO
FINANCE DEPARTMENT
Interdepartmental Correspondence**

TO: Sheryl Sculley, City Manager

FROM: Russell J. Handy, Aviation Director, Aviation Department

COPIES: Ben Gorzell, Chief Financial Officer; Kevin Barthold, City Auditor; Carlos Contreras, Assistant City Manager

SUBJECT: Consideration of Completed High Profile Solicitation

DATE: October 16, 2018

The following high profile project has completed the solicitation process. This item is presented to the Audit and Accountability Committee for review prior to full City Council for consideration.

On-Call Outside Environmental Remediation Services (Aviation) - City of San Antonio solicited proposals from qualified firms to provide the San Antonio Airport System with three, \$1.5 Million contracts for emergency on-call services to respond to sewer and water overflows, biohazard cleanups, or fuel spills on Airport property.

- Solicitation Type: Request for Proposals
- Contract Value: \$4.5 Million (3 contracts at \$1.5 Million each)
- Term of Contract: 3 years with 2, 1 year options
- Number of Respondents: 3
- Contracts to be Awarded: 3
- Council Consideration: November 1, 2018
- Evaluation Criteria:
 - Experience, Background, Qualifications - 40 points
 - Proposed Plan - 25 points
 - Price- 15 points
 - DBE Program - 20 points
- SBEDA Subcontracting Requirement: Not Applicable

- Local Preference Program: Not Applicable
- Veteran Owned Small Business Preference Program: Not Applicable
- Voting Committee Members:
 - Russell J. Handy, Aviation Director
 - Robert Van Burg, Operations Manager, Aviation Department
 - Steve Southers, Environmental Services Manager, Aviation Department
 - Charles Serafini, Member, Airport Advisory Commission

On-Call Outside Environmental Remediation Services RFP 18-036; 610009892	Maximum Points	Firm #1	Firm #2	Firm #3
Score Summary				
A - Experience, Background, Qualifications	40	33.75	30.00	30.00
B - Proposed Plan	25	20.25	15.75	19.75
A - B SUB-TOTAL	65	54.00	45.75	49.75
C - Price Schedule	15	15.00	15.00	9.04
D - DBE	20	12.50	10.00	10.00
C - D SUB-TOTAL	35	27.50	25.00	19.04
TOTAL SCORE	100	81.50	70.75	68.79
RANK BASED ON TOTAL SCORE		1.00	2.00	3.00

Due diligence conducted for the respondents to the above solicitations included a search of federal and state debarment lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information. No findings were noted that would prevent the City from awarding to the selected vendors.

Staff recommends committee approval to proceed with scheduling this item for full City Council consideration.