



City of San Antonio

Agenda Memorandum

File Number: 19-8409

Agenda Item Number: 2.

Agenda Date: 11/19/2019

In Control: Audit and Accountability Committee

**CITY OF SAN ANTONIO
NEIGHBORHOOD & HOUSING SERVICES DEPARTMENT
Interdepartmental Correspondence**

TO: Erik Walsh, City Manager

FROM: Verónica R. Soto, AICP, Director, Neighborhood & Housing Services Department (NHSD)

COPIES: Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Lori Houston, Assistant City Manager; Troy Elliott, CPA, Deputy Chief Financial Officer

SUBJECT: Consideration of High Profile Solicitation for Release

DATE: November 19, 2019

The following high profile solicitation is scheduled to be released within the next month.

Texas Certified Lead Abatement Contractor Services (NHSD) - The City of San Antonio is soliciting proposals for a pool of approximately five contractors to provide on-call lead abatement services in residential units as part of NHSD’s housing rehabilitation and preservation programs serving households with incomes at or below 80% of the area median income. Programs conduct lead hazard control work as outlined in HUD 24 CFR Part 35 (2003 CFR Title 24, Volume 1), EPA 40 CFR Part 745 (40 CFR Ch. I (7-1-03 Edition)), OSHA 29 CFR 1926.62 (2003 CFR Title 29, Volume 8), and DSHS Lead Reduction Rules (Texas Environmental Lead Reduction Rules).

Department: Neighborhood & Housing Services
Solicitation Type: Request for Proposals
Contracts Value: \$6,651,000 in Aggregate (pool of approximately five contractors)
Term of Contracts: 3 years with 1, 1-year renewal option
Release Date: November 25, 2019
Closing Date: January 22, 2020
Proposed Council Date: April 2, 2020
Contact Information: Verónica R. Soto, AICP, Director, NHSD
Evaluation Criteria: Experience, Background, Qualifications: 45 points
Proposed Plan: 35 points

Price: 15 points
SBEDA Program: Not Applicable

Local Preference Program: Not Applicable

Veteran Owned Small Business Preference Program: 5 points

Voting Members:
Lori Houston, Assistant City Manager, City Manager's Office
Verónica R. Soto, AICP, Director, NHSD
Mike Etienne, Assistant Director, NHSD
Jennifer Buxton, Housing Production Manager, NHSD
Willie Villarreal, Sr. Management Coordinator, NHSD
Arturo Castillon, Sr. Environmental Assessor, NHSD
Daniel Martinez, Environmental Assessor, NHSD
Marcie Sinclair, Vice President, AEHS, Inc., Industry Expert