



# City of San Antonio

## Agenda Memorandum

**File Number:** 14-1374

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**Agenda Item Number:** 8.

**Agenda Date:** 8/21/2014

**In Control:** City Council A Session

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**DEPARTMENT:** Finance

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** City Wide

**SUBJECT:**

Fire Prevention Administrative Vehicles

**SUMMARY:**

This ordinance authorizes a contract with Grande Truck Center for the purchase of four Fire Prevention Administrative Vehicles for a total cost of \$76,916.00. Funding is available from the Public Property Finance Contractual Obligations, Series 2013 Fund.

**BACKGROUND INFORMATION:**

Submitted for City Council consideration and action is the attached bid tabulation of three competitive bids to provide four gasoline powered light duty trucks which are additions to the City's fleet for a total cost of \$76,916.00.

The vehicles will be used to support the Hazardous Material (HAZMAT) inspectors for the annual inspections at various locations throughout the city. These vehicles will also be used to transport the inspectors to a HAZMAT scene in emergency situations.

An Invitation for Bid was issued for fire prevention administrative vehicles and three bids were received. Grande Truck Center is recommended for award in accordance with the Local Preference Program (LPP). Grande Truck Center, a local bidder, submitted a bid within 3% of the non-local bidders. The Local Preference Program award will result in an additional cost to the City of \$952.60.

The administrative vehicles are additional units to the City's fleet and will be placed in the City's Equipment Renewal and Replacement Fund.

**Alternative Fuels:**

These vehicles could not be acquired as propane powered because the particular vehicles were not available in the Liquefied Petroleum Gas configuration or because the specific operational requirements of the vehicles precluded this option.

**ISSUE:**

The contract will provide the City of San Antonio Fire Department with four Fire Prevention Administrative Vehicles to support the HAZMAT inspectors for the annual inspections at various locations throughout the City. These vehicles will also be used to transport the inspectors to arrive at a HAZMAT scene in emergency situations.

The half-ton trucks are covered by the following warranty:

FORD offers the following limited warranty:

Bumper-to-Bumper Limited Warranty (years/miles) 3 / 36,000

Powertrain Limited Warranty (years/miles) 5 / 60,000

The life expectancy for all of these vehicles is 96 months.

The Small Business Economic Development Advocacy Ordinance requirements were waived due to the lack of qualified SMWBE's available to provide the goods and services.

This recommended award is in accordance with the LPP and will result in an additional cost to the City of \$952.60 for this one time contract. Grande Truck Center, the recommended local bidder, submitted a bid of \$76,916.00 and is within 3% of Silsbee Ford, the lowest non-local bidder, who submitted a bid of \$75,963.40.

The Veteran-Owned Business Program does not apply to good/supplies contracts, so no preference was applied to this contract.

**ALTERNATIVES:**

Should this contract not be approved, required field work may be compromised and thus create the potential for delays in the delivery of essential services to the residents of San Antonio.

**FISCAL IMPACT:**

The total cost for this contract is \$76,916.00 which will be funded utilizing the Public Property Finance Contractual Obligations, Series 2013 Fund, which has been previously approved as part of the FY14 budget..

**RECOMMENDATION:**

Staff recommends the approval of this contract with Grande Truck Center for a total cost of \$76,916.00.

This contract is procured on the basis of low bid and a Contracts Disclosure Form is not required.

