



City of San Antonio

Agenda Memorandum

File Number: 15-3637

Agenda Item Number: 9.

Agenda Date: 6/18/2015

In Control: City Council A Session

DEPARTMENT: Finance

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Change Orders: Parking Revenue Control System Contract

SUMMARY:

This ordinance authorizes the execution and memorializing of multiple change orders to the contract with HUB Parking Technology USA, Inc., formerly CTR Systems, Inc. for the design and installation of a parking revenue control system increasing the original contract in the amount of \$242,767.00.

BACKGROUND INFORMATION:

On June 17, 2010, City Council passed Ordinance 2010-06-17-0533, which approved the contract award to CTR Systems, Inc. for a parking revenue control system to upgrade the City's five downtown parking lots and four multi-level parking garages. The new system has worked to maximize traffic flow and significantly improve accounting controls and fiscal procedures through direct integration with the City's financial system.

On May 31, 2012, City Council passed Ordinance 2012-05-31-0392, which approved the execution of nine change orders which reduced the scope of services by removing the Institute of Texan Cultures from the project, finalizing several design enhancements to the original system as well as adding credit card functionality and security. These change orders resulted in a reduction of project costs in the amount of \$80,818.00.

The City of San Antonio parking system was audited in spring 2014. Center City Development and Operations and the Office of Innovation have worked together to implement recommendations of the audit and develop an operations plan for the parking system. The recommendations include staff development and training, innovation and technology, customer service, facility maintenance, and individual facility improvements. These recommendations were presented to City Council during B session on June 10, 2015. Among these recommendations include new technology purchases that will improve the customer experience, enhance

security for our employees and minimize cash handling.

The proposed change orders include the purchase of pay-by-foot and pay-in lane pay stations to be installed at the Central Library, Houston Street, and Convention Center garages and at Municipal Court Lot to complement existing equipment and enhance areas where there are no pay stations. This equipment will offer additional payment options for customers, including the ability to pay with credit card at self-service stations, resulting in faster exit times for customers. The new equipment was coordinated with HUB Parking Technology USA, Inc., Center City Development and Operations, ITSD, and Finance departments.

The following table illustrates the cumulative impact of all change orders since implementation of this project:

Item	Amount
Original Contract Value	\$2,573,186.41
Previously Authorized Change Orders	\$(80,818.00)
Proposed Change Orders	\$242,767.00
Revised Contract Value	\$2,735,135.41

ISSUE:

Staff is requesting approval of a total of 5 change orders in the amount of \$242,767.00 to the parking revenue control system contract with HUB Parking Technology USA, Inc., for a net increase of the total contract value by \$161,949.00 since inception of the contract.

ALTERNATIVES:

City Council may elect not to authorize change orders to the parking revenue control system contract with HUB Parking Technology USA, Inc. If change orders are not approved, it would lead to further delays in the completion of the project and would increase the cost to provide a fully functional parking revenue control system.

FISCAL IMPACT:

Approval of change orders in the amount of \$242,767.00 will result in a net increase of \$161,949.00 to the total contract value. Funding for this purchase is available in the Parking Repair and Replacement Fund. Funding will remain available in the project budget for future expenditures.

RECOMMENDATION:

Staff recommends approval of change orders to the parking revenue control system contract with HUB Parking Technology USA, Inc., in the cumulative amount of \$242,767.00.

