



# City of San Antonio

## Agenda Memorandum

**File Number:** 15-5308

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**Agenda Item Number:** 17.

**Agenda Date:** 10/29/2015

**In Control:** City Council A Session

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**DEPARTMENT:** Aviation

**DEPARTMENT HEAD:** Frank Miller

**COUNCIL DISTRICTS IMPACTED:** Citywide

### **SUBJECT:**

Ratification of Agreement to Provide Temporary Plumbers for San Antonio Airport System

### **SUMMARY:**

This Ordinance authorizes the ratification of an amendment to a professional services agreement with Himjar, LLC dba VIP Staffing (VIP Staffing) to extend the termination date to May 31, 2015 and increase the contract value to the amount of \$54,343.13 from the original amount of \$49,900.00. VIP Staffing provided temporary plumbers to assist the Aviation Department at the San Antonio International and Stinson Municipal airports.

### **BACKGROUND INFORMATION:**

On December 20, 2013, the City entered into a professional services agreement with VIP Staffing to supply temporary plumbers in an amount not to exceed \$49,900.00. VIP Staffing began providing temporary plumbers in January 2014 and continued to provide temporary plumbers through May 2015 at a total cost of \$54,343.13. City Council approval is required for contracts in the excess of \$50,000.00.

### **ISSUE:**

City Council approval is required to ratify an amendment to extend the term of the contract through May 31, 2015 and to increase the contract amount to \$54,343.13.

**ALTERNATIVES:**

If the contract is not amended and extended as proposed, the additional payment due to VIP Staffing for services rendered cannot be disbursed.

**FISCAL IMPACT:**

Funding for the proposed amendment is available in the FY 2016 Airport Operating and Maintenance Fund.

**RECOMMENDATION:**

Staff recommends the authorization of the proposed amendment to the professional services agreement with VIP Staffing.