



# City of San Antonio

## Legislation Details (With Text)

**File #:** 18-1797

**Type:** Staff Briefing - Without Ordinance

**In control:** Audit and Accountability Committee

**On agenda:** 2/20/2018

**Title:** Common Use Passenger Processing System for San Antonio International Airport [Carlos Contreras, Assistant City Manager; Russ Handy, Director, Aviation]

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
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### CITY OF SAN ANTONIO FINANCE DEPARTMENT Interdepartmental Correspondence

**TO:** Sheryl Sculley, City Manager

**FROM:** Troy Elliott, CPA, Deputy Chief Financial Officer, Finance Department  
Kevin Barthold, City Auditor

**COPIES:** Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Norbert Dziuk, Procurement Operations Lead; Russell J. Handy, Aviation Director

**SUBJECT:** Consideration of Completed High Profile Solicitations

**DATE:** February 20, 2018

The following high profile projects have completed the solicitation process. These items are presented to the Audit and Accountability Committee for review prior to full City Council for consideration.

**Common Use Passenger Processing System for San Antonio International Airport (Aviation)** - Department issued a Request for Competitive Sealed Proposals to provide the Aviation Department with a common use passenger processing solution that enables multiple airlines, service providers, or other users to share physical check-in or gate podium positions. The Common Use solution will enable sharing of low use gates to support the addition of new air carrier service and maximize the efficient use of existing airport assets. The solution will include a Resource Management System to effectively manage the allocation of gate and counter resources and facilitate dynamic gate assignments.

- Solicitation Type: RFCSP
- Number of Respondents: 3
- Contract Value: \$1.77 Million
- Number of Contracts Awarded: 1

- Term of Contract: 3 years with 2, 1 year options
- Council Consideration: March 1, 2018
- Evaluation Criteria:
  - Experience, Background, Qualifications - 30 points
  - Proposed Plan - 50 points
  - Price - 20 points
- SBEDA Program: Waived
- Local Preference Program: Not Applicable
- Veteran Owned Small Business Preference Program: Not Applicable
- Voting Committee Members:
  - Russell J. Handy, Aviation Director, Aviation Department
  - Ryan Rocha, Facilities Manager, Aviation Department
  - Debbie Drew, Planning & Administration Manager, Aviation Department
  - Kevin Goodwin, Chief Technology Officer/Deputy Director, ITSD
  - Sam Ingalls, Assistant Director, Information Systems at McCarran International Airport

<b>Common Use Passenger Processing System RFCSP 6100008601; 17-051</b>	<b>Maximum Points</b>	<b>Firm 1</b>	<b>Firm 2</b>	<b>Firm 3</b>
<b>Score Summary Post BAFO</b>				
<b>A - Experience, Background, Qualifications</b>	<b>30</b>	<b>28.00</b>	<b>14.80</b>	<b>17.00</b>
<b>B - Proposed Plan</b>	<b>50</b>	<b>46.00</b>	<b>19.80</b>	<b>23.20</b>
<b>C - Price Schedule</b>	<b>20</b>	<b>19.31</b>	<b>20.00</b>	<b>13.74</b>
<b>TOTAL SCORE</b>	<b>100</b>	<b>93.31</b>	<b>54.60</b>	<b>53.94</b>
<b>RANK BASED ON TOTAL SCORE</b>		<b>1.00</b>	<b>2.00</b>	<b>3.00</b>

Due diligence conducted for the respondents to the above solicitations included a search of federal and state debarment lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information. No findings were noted that would prevent the City from awarding to the selected vendor.

Staff recommends committee approval to proceed with scheduling this item for full City Council consideration.