



# City of San Antonio

## Legislation Details (With Text)

**File #:** 18-3950  
**Type:** Staff Briefing - Without Ordinance  
**In control:** Audit and Accountability Committee  
**On agenda:** 6/19/2018  
**Title:** Mowing Services for Parks [Maria Villagomez, Assistant City Manager; Xavier Urrutia, Director, Parks & Recreation]  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:**

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

### CITY OF SAN ANTONIO FINANCE DEPARTMENT Interdepartmental Correspondence

**TO:** Sheryl Sculley, City Manager  
**FROM:** Troy Elliott, CPA, Deputy Chief Financial Officer  
**COPIES:** Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Norbert Dziuk, Procurement Operations Lead; Russell J. Handy, Director, Aviation Department, Xavier Urrutia, Director, Parks and Recreation Department  
**SUBJECT:** Consideration of High Profile Solicitations for Release  
**DATE:** June 19, 2018

The following high profile solicitation is scheduled to be released within the next month:

**Mowing Services for Parks and Recreation Department:** The Parks and Recreation Department is seeking contractor (s) to provide mowing services of various City Parks, trail heads, greenway trails and sports fields throughout the City. Mowing services include, but are not limited to mowing, edging, trimming, sweeping and leaf/debris blowing. Services will be completed according to an established scheduled within seven (7) sectors throughout the City, at over 230 sites totaling approximately 2,700 acres. The City will evaluate proposals on a per sector basis.

#### Project Solicitation:

Department: Parks and Recreation  
Solicitation Type: RFSCP  
Estimated Value: \$12 Million  
Proposed Term: 3 years with 2, 1-year options  
Release Date: June 22, 2018  
Closing Date: July 27, 2018

Proposed Council Date: October 4, 2018

Contact Information: Xavier Urrutia, Director, Parks and Recreation Department

Evaluation Criteria: Experience, Background, Qualifications: 30 points

Proposed Plan: 30 points

Price: 20 points

SBEDA Program: 20 points (10 points SBE Prime / 10 points M/WBE Prime)  
and Mentorship requirement

Subcontracting: Not Applicable

Local Preference Program: Not Applicable

Veteran Owned Small Business Preference Program: Not Applicable

Voting Members: Maria Villagomez, Assistant City Manager, City Manager's Office

Homer Garcia III, Assistant Director, Parks and Recreation

Grant Ellis, Natural Resources Manager, Parks and Recreation

Michael Baldwin, Parks Manager, Parks and Recreation

Justin Krobot, Superintendent, Watershed and Park Operations, San Antonio River Authority