



City of San Antonio

Legislation Details (With Text)

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In control: Audit and Accountability Committee

On agenda: 11/13/2018

Title: Audio Visual and Rigging Services for the Convention Center [Carlos Contreras, Assistant City Manager; Patricia Muzquiz Cantor, Director, Convention & Sports Facilities]

Sponsors:

Indexes:

Code sections:

Attachments: 1. Staff Presentation AV Rigging for Convention Cente

Date	Ver.	Action By	Action	Result
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CITY OF SAN ANTONIO CONVENTION & SPORTS FACILITIES DEPARTMENT INTERDEPARTMENTAL CORRESPONDENCE

TO: Sheryl Sculley, City Manager

FROM: Patricia Muzquiz Cantor, Executive Director, Convention & Sports Facilities

COPY: Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Troy Elliott, CPA, Deputy Chief Financial Officer

SUBJECT: Pre-Solicitation Briefing for Audio Visual & Rigging Services for the Convention Center

DATE: November 13, 2018

The Convention & Sports Facilities (CSF) will present a pre-solicitation briefing on the Audio Visual & Rigging Services for the Convention Center. This briefing will allow an opportunity for input for committee members.

This pre-solicitation briefing will cover estimated contract value, projected timeline, high profile designation, scope of the project, terms of the contract, proposed scoring criteria, evaluation committee members, project considerations, local preference program applicability, veteran owned small business preference program applicability and SBEDA Program requirements.

The primary objective with regard to preferred audio visual and exclusive rigging services for events held at the Convention Center is to maintain the highest standard of service and professionalism while maximizing net

revenue to the City. The proposed contract term is for a five-year term with one five-year renewal option. The contract will result in estimated annual revenue of \$1.7M to the City, and \$15.7M over the five year initial term and five-year renewal period.