



City of San Antonio

Legislation Details (With Text)

File #: 19-3228

Type: Staff Briefing - Without Ordinance

In control: Audit and Accountability Committee

On agenda: 4/16/2019

Title: Annual Contract for Custodial Services for Parks and Recreation Facilities. [Colleen M. Bridger, MPH, PhD, Interim Assistant City Manager; Xavier D. Urrutia, Director, Parks & Recreation]

Sponsors:

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Date	Ver.	Action By	Action	Result
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CITY OF SAN ANTONIO PARKS AND RECREATION DEPARTMENT Interdepartmental Correspondence

TO: Erik Walsh, City Manager

FROM: Xavier Urrutia, Director, Parks and Recreation Department

COPIES: Audit and Accountability Committee; Ben Gorzell, Chief Financial Officer; Kevin Barthold, City Auditor; Dr. Colleen Bridger, MPH, PhD, Interim Assistant City Manager; Troy Elliott, Deputy Chief Financial Officer

SUBJECT: Consideration of High Profile Solicitation for Release

DATE: April 16, 2019

The following high profile solicitation is scheduled to be released within the next month.

Annual Contract for Custodial Services for Parks and Recreation Facilities - The Parks and Recreation Department is soliciting proposals for a contractor to provide custodial services at 43 facilities. These custodial services are required to ensure Parks and Recreation facilities are clean, hygienic, orderly, safe and attractive. Custodial Services shall include general cleaning; dusting, sweeping, mopping, disinfecting/cleaning restrooms, trash/recycling pick up and removal, floor maintenance, etc. All cleaning equipment and supplies as well as products to re-stock facilities and restrooms will be provided by the awarded contractor. The current contract for custodial services at these facilities will expire on December 31, 2019.

Department: Parks and Recreation
Solicitation Type: Request for Competitive Sealed Proposals
Estimated Value: \$3 Million

Proposed Term: 3 years with 2, 1-year options

Release Date: April 19, 2019

Closing Date: May 31, 2019

Proposed Council Date: September 12, 2019

Contact Information: Xavier Urrutia, Director, Parks and Recreation Department

Evaluation Criteria: Experience, Background, Qualifications: 30 points

Proposed Plan: 35 points

Price: 15 points

SBEDA Program: 20 Points (10 points SBE/ 10 points M/WBE)

SBEDA Subcontracting Requirements: 22% M/WBE, 5% AABE

Local Preference Program: Not Applicable

Veteran Owned Small Business Preference Program: Not Applicable

Voting Members: Colleen M. Bridger, MPH, PhD, Interim Assistant City Manager, City Manager's Office

Homer Garcia III, Assistant Director, Parks and Recreation Department

Lyn Kinton, Parks and Recreation Manager, Parks and Recreation Department

Brady Wise, Captain, Park Police, Parks and Recreation Department

Mark Jenkins, Facilities Manager, San Antonio Public Library

Michael Baldwin, Parks and Recreation Manager, Parks and Recreation Department