



# City of San Antonio

## Legislation Details (With Text)

**File #:** 19-5989

**Type:** Staff Briefing - Without Ordinance

**In control:** Audit and Accountability Committee

**On agenda:** 8/30/2019

**Title:** On-Call Professional National Environmental Policy Act (NEPA) Consulting Services [Roderick Sanchez, Assistant City Manager; Razi Hosseini, Interim Director, Transportation & Capital Improvements]

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
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### CITY OF SAN ANTONIO TRANSPORTATION AND CAPITAL IMPROVEMENTS DEPARTMENT INTERDEPARTMENTAL CORRESPONDENCE

**TO:** Erik Walsh, City Manager

**FROM:** Razi Hosseini, P.E., Interim Director/City Engineer, Transportation & Capital Improvements

**COPY:** Audit and Accountability Committee; Ben Gorzell, CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Roderick J. Sanchez, Assistant City Manager; Troy Elliott, CPA, Deputy Chief Financial Officer

**SUBJECT:** Consideration of Completed High Profile Solicitation

**DATE:** August 30, 2019

The following high profile project has completed the solicitation process. This item is presented to the Audit and Accountability Committee for review prior to the full City Council for consideration.

**On-Call Professional National Environmental Policy Act (NEPA) (TCI)** - City of San Antonio solicited proposals from qualified consultants to provide on-call or as needed NEPA related consulting services for waters of the U.S., endangered species, noise and air, vegetation, cultural resources, hazardous materials, and compliance with Storm Water and Edwards Aquifer Authority Regulations. Funding will be used from applicable individual projects, including Federal Funding provided by TxDOT for projects which receive Federal Funding.

- **Solicitation Type:** Request for Qualifications

- Contract Value: \$600,000 annually per contract, \$3,000,000 annual total
- Term of Contract: 1 year with 4, 1 year options
- Number of Respondents: 9
- Contracts to be Awarded: 5
- Council Consideration: September 5, 2019
- Evaluation Criteria:
  - Experience, Background and Qualifications of Respondent, Key Personnel and Key Sub-Consultants: 45 points
  - Understanding of Project and Proposed Management Plan: 45 points
  - Respondent's Experience with San Antonio Region Issues and Past Experience with City of San Antonio contracts: 10 Points
- SBEDA Subcontracting Requirements: Not Applicable due to DBE requirements
- DBE Requirements: 8%
- Local Preference Program: Not Applicable
- Veteran Owned Small Business Preference Program: Not Applicable
- Voting Committee Members:
  - Roderick J. Sanchez, Assistant City Manager, CMO
  - John Cantu, Environmental Manager, TCI
  - Eric Salazar, Project Manager, TCI
  - Theresa Larson, Environmental Services Coordinator, TCI
  - Susan Courage, Senior Management Analyst, Parks and Recreation
  - David Pulido, Local Government Project Liaison, TxDOT

RFQ: On-Call Professional NEPA Consulting Services		Firm 1	Firm 2	Firm 3	Firm 4	Firm 5	Firm 6	Firm 7	Firm 8	Firm 9
A. Experience, Background and Qualifications of Respondent, Key Personnel and Key Sub-Consultants (45 Points)	45	43.67	43.67	41.17	41.00	39.63	37.00	35.50	33.92	32.25
B. Understanding of Project and Proposed Management Plan (45 points)	45	42.17	41.83	40.58	40.67	38.83	35.00	35.50	34.83	34.33
C. Respondent's Experience with San Antonio Region Issues & past experience with COSA contracts (10 points)	10	9.67	9.83	9.00	9.00	8.33	8.17	7.67	7.67	7.83
<b>TOTAL SCORE</b>	<b>100</b>	<b>95.50</b>	<b>95.33</b>	<b>90.75</b>	<b>90.67</b>	<b>86.79</b>	<b>80.17</b>	<b>78.67</b>	<b>76.42</b>	<b>74.42</b>
<b>RANK</b>		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>

Due diligence conducted for the respondents to the above solicitations included a search of federal and state debarment lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information. No findings were noted that would prevent the City from awarding to the selected vendors.

Staff recommends committee approval to proceed with scheduling this item for full City Council consideration.