



# City of San Antonio

## Legislation Details (With Text)

**File #:** 20-1624  
**Type:** Staff Briefing - Without Ordinance  
**In control:** Audit and Accountability Committee  
**On agenda:** 2/18/2020  
**Title:** Medical Supplies [María Villagómez, Deputy City Manager; Charles N. Hood, Fire Chief]  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. Presentation - Medical Supplies2

Date	Ver.	Action By	Action	Result
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### CITY OF SAN ANTONIO SAN ANTONIO FIRE DEPARTMENT INTERDEPARTMENTAL CORRESPONDENCE

**TO:** Erik Walsh, City Manager  
**FROM:** Charles N. Hood, Fire Chief  
**COPY:** Audit & Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Maria Villagómez, Deputy City Manager; Troy Elliott, CPA, Deputy Chief Financial Officer; Christopher Monestier, Assistant Fire Chief; Kevin Barthold, City Auditor  
**SUBJECT:** Post-Solicitation Briefing for the Procurement Process for Medical Supplies  
**DATE:** February 18, 2020

The Finance Department will present a post-solicitation briefing on the procurement process for the purchase of Medical Supplies & Equipment and Pharmaceuticals for the Fire Department's Emergency Medical Services Division and a Catalog Contract for the purchase of general use medical supplies for City departments. Although these solicitations would not traditionally be defined as a High Profile contract, experience with past procurements for medical equipment and supplies have generated a heightened level of community and small business interest.

The Fire Department, in conjunction with the Finance Department, has worked to unbundle the current medical supplies contract and included a subcontracting requirement to increase participation of local, small, minority and woman-owned businesses in the procurement process.

The proposed contract term are three years with two, one-year renewal options. The estimated total cost of the

contracts combined is \$13.6 million over the base and renewal terms. The total value broken-down by solicitation is as follows:

1. EMS Medical Supplies & Equipment: Estimated Value \$7,500,000 (estimated \$1,500,000 annually)
2. EMS Pharmaceuticals: Estimated Value \$4,600,000 (estimated \$920,000 annually)
3. Citywide Medical Supplies: Estimated Value \$1,500,000 (estimated \$300,000 annually)