



# City of San Antonio

## Legislation Details (With Text)

**File #:** 20-3591

**Type:** Staff Briefing - Without Ordinance

**In control:** Audit and Accountability Committee

**On agenda:** 6/16/2020

**Title:** On-Call Civil Engineering and Professional Services [Roderick Sanchez, Assistant City Manager; Razi Hosseini, Director, Public Works]

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
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### CITY OF SAN ANTONIO PUBLIC WORKS DEPARTMENT Interdepartmental Correspondence

**TO:** Erik Walsh, City Manager

**FROM:** Razi Hosseini, P.E., R.P.L.S., Director, Public Works

**COPIES:** Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Roderick J. Sanchez, AICP, CBO, Assistant City Manager; Luis Maltos, P.E., Interim Assistant Director, Public Works; Troy Elliott, CPA, Deputy Chief Financial Officer

**SUBJECT:** Consideration of Completed High Profile Solicitation

**DATE:** June 16, 2020

The following high profile project has completed the solicitation process. This item is presented to the Audit and Accountability Committee for review prior to the full City Council for consideration.

**On-Call Civil Engineering and Program Management Services (Public Works)** - Department issued a Request for Qualifications for On-Call Civil Engineering and Program Management Services for firms to provide on-call or as needed civil engineering services, program management services, construction inspections services, construction engineering services, expanded construction management services, and training services. These services may include but are not limited to: preparing engineering plans and specifications; augmenting City staff for inspections, design management, and construction management; and providing professional training services to equip City staff for more efficient and effective delivery of both Bond and non-Bond programs.

Solicitation Type: Request for Qualifications  
Contracts Value: \$4.5 Million (not to exceed \$1,500,000 per contract year per consultant)  
Term of Contracts: 3 years  
Number of Respondents: 37  
Contracts to be Awarded: 6  
Council Consideration: August 13, 2020  
Evaluation Criteria: Experience, Background, Qualifications: 40 points  
Proposed Management Plan: 20 points  
Experience with issues in San Antonio and Past COSA contracts: 30 points  
Overall Evaluation of the Firm/Team: 10 points  
SBEDA Requirements: 20% M/WBE Subcontracting  
Local Preference Program: Not Applicable  
Veteran Owned Small Business Preference Program: Not Applicable  
Voting Members: Razi Hosseini, P.E., R.P.L.S., Director, Public Works  
Luis Maltos, P.E., Interim Assistant Director, Public Works  
David McBeth, P.E., Assistant City Engineer, Public Works  
Fitzgerald Sanchez, P.E., Assistant City Engineer, Public Works  
Christina De La Cruz, P.E., Capital Programs Manager, Public Works  
Gail Hamrick-Pigg, P.E., Director of Engineering & Construction - Pipelines,  
SAWS

RFQ: #030620DR On-Call Civil Engineering and Program Management  SCORE SUMMARY *FINAL EVALUATION June 5, 2020	Maximum Points	VENDOR A	VENDOR B	VENDOR C	VENDOR D	VENDOR E	VENDOR F	VENDOR G	VENDOR H	VENDOR I	VENDOR J	VENDOR K	VENDOR L
A. Experience, Background and Qualifications of Respondent, Key Personnel and Key Sub-Consultants (40 Points)	40	36.50	36.67	36.33	37.00	36.83	37.33	34.67	34.33	34.17	33.33	34.17	33.33
B. Understanding of the Project and Proposed Management Plan (20 points)	20	18.17	18.17	17.83	17.50	17.50	17.83	17.33	17.33	17.33	17.17	17.17	16.33
C. Experience with Issues in the San Antonio Region & past COSA contracts (30 points)	30	28.50	27.50	27.67	27.33	27.17	26.33	26.33	25.67	25.17	25.17	24.33	25.50
D. Overall evaluation of the Firm/Team and its ability to provide the required services (10 points)	10	9.00	8.83	9.17	8.50	8.67	8.67	7.83	8.00	8.17	8.33	7.50	8.00
<b>TOTAL SCORE</b>	<b>100</b>	<b>92.17</b>	<b>91.17</b>	<b>91.00</b>	<b>90.33</b>	<b>90.17</b>	<b>90.16</b>	<b>86.16</b>	<b>85.33</b>	<b>84.84</b>	<b>84.00</b>	<b>83.17</b>	<b>83.16</b>
<b>RANK BASED ON TOTAL SCORE</b>		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>

\*One evaluation meeting held with no interviews conducted.

RFQ: #030620DR On-Call Civil Engineering and Program Management  SCORE SUMMARY *FINAL EVALUATION June 5, 2020-A19	Maximum Points	VENDOR M	VENDOR N	VENDOR O	VENDOR P	VENDOR Q	VENDOR R	VENDOR S	VENDOR T	VENDOR U	VENDOR V	VENDOR W	VENDOR X
A. Experience, Background and Qualifications of Respondent, Key Personnel and Key Sub-Consultants (40 Points)	40	33.67	32.83	33.50	32.33	33.33	34.33	32.17	33.17	32.00	30.50	30.83	31.67
B. Understanding of the Project and Proposed Management Plan (20 points)	20	17.00	17.00	16.83	17.00	16.50	16.17	16.00	16.00	15.83	17.00	16.67	15.50
C. Experience with Issues in the San Antonio Region & past COSA contracts (30 points)	30	24.17	24.83	25.00	24.67	24.17	23.83	25.17	23.33	24.00	24.33	24.33	22.67
D. Overall evaluation of the Firm/Team and its ability to provide the required services (10 points)	10	8.17	8.00	7.17	8.00	7.83	7.17	7.83	7.50	7.50	7.33	7.00	7.50
<b>TOTAL SCORE</b>	<b>100</b>	<b>83.01</b>	<b>82.66</b>	<b>82.50</b>	<b>82.00</b>	<b>81.83</b>	<b>81.50</b>	<b>81.17</b>	<b>80.00</b>	<b>79.33</b>	<b>78.16</b>	<b>78.83</b>	<b>77.34</b>
<b>RANK BASED ON TOTAL SCORE</b>		<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>

\*One evaluation meeting held with no interviews conducted.

RFQ: #030620DR On-Call Civil Engineering and Program Management  SCORE SUMMARY *FINAL EVALUATION June 5, 2020	Maximum Points	VENDOR Y	VENDOR Z	VENDOR AA	VENDOR BB	VENDOR CC	VENDOR DD	VENDOR EE	VENDOR FF	VENDOR GG	VENDOR HH	VENDOR II	VENDOR JJ	VENDOR KK
A. Experience, Background and Qualifications of Respondent, Key Personnel and Key Sub-Consultants (40 Points)	40	31.67	31.50	30.33	29.83	29.83	28.67	29.50	30.17	29.33	29.83	27.83	28.33	27.67
B. Understanding of the Project and Proposed Management Plan (20 points)	20	15.33	15.00	15.67	15.83	14.50	15.67	14.33	15.17	14.67	14.83	14.33	13.83	14.50
C. Experience with Issues in the San Antonio Region & past COSA contracts (30 points)	30	23.00	22.83	22.83	22.83	23.50	23.33	23.67	22.00	22.67	21.17	22.00	21.83	21.17
D. Overall evaluation of the Firm/Team and its ability to provide the required services (10 points)	10	7.00	6.83	7.00	7.17	7.17	7.17	7.17	7.00	6.33	7.00	6.67	6.67	7.17
<b>TOTAL SCORE</b>	<b>100</b>	<b>77.00</b>	<b>76.16</b>	<b>75.83</b>	<b>75.66</b>	<b>75.00</b>	<b>74.84</b>	<b>74.67</b>	<b>74.34</b>	<b>73.00</b>	<b>72.83</b>	<b>70.83</b>	<b>70.66</b>	<b>70.51</b>
<b>RANK BASED ON TOTAL SCORE</b>		<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	<b>32</b>	<b>33</b>	<b>34</b>	<b>35</b>	<b>36</b>	<b>37</b>

\*One evaluation meeting held with no interviews conducted.

Due diligence conducted for the respondents to the above solicitation included a search of federal and state debarment lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information. No material findings were noted that would prevent the City from awarding to the selected vendors.

Staff recommends committee approval to proceed with scheduling this item for full City Council consideration.