File #:	20-6408
Type:	Staff Briefing - Without Ordinance
In control:	Audit and Accountability Committee
On agenda:	11/17/2020
Title:	Web-Based Uniform Commissary System [María Villagómez, Deputy City Manager; Charles N. Hood, Fire Chief]
Sponsors:	
Indexes:	
Code sections:	
Attachments:	1. Presentation - Web Based Commissary (pre)

Date	Ver.	Action By	Action	Result

CITY OF SAN ANTONIO
SAN ANTONIO FIRE DEPARTMENT
INTERDEPARTMENTAL CORRESPONDENCE

TO: Erik Walsh, City Manager

FROM: Charles N. Hood, Fire Chief, San Antonio Fire Department

COPY: Audit and Accountability Committee; Ben Gorzell, CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Troy Elliott, CPA, Deputy Chief Financial Officer; Maria Villagomez, Deputy City Manager

SUBJECT: Pre-Solicitation Briefing for Web Based Uniform Commissary

DATE: November 17, 2020

The San Antonio Fire Department will present a pre-solicitation briefing for the selection of a qualified respondent to provide a real-time web-based commissary for uniform personnel to purchase uniform items (e.g. duty boots, dress uniforms, work attire, pants, shirts, outerwear, and personal tools) which was included in the Biannual High Profile Report. This briefing will allow an opportunity for input and direction from Committee members.

This pre-solicitation briefing will cover estimated contract value, projected timeline, high profile designation, scope of the project, terms of the contract, proposed scoring criteria, evaluation committee members, project considerations, local preference program applicability, veteran owned small business preference program

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applicability and SBEDA Program requirements.

The San Antonio Fire Department is seeking to contract with a vendor to provide and maintain uniforms that meet and/or exceed the current San Antonio Fire Department requirements as well as track employee's individual uniform allotment per fiscal year. The estimated contract value is $6.95 million for a five-year term with two, one-year renewal options. The annual contract value includes an allotment of $500, per the collective bargaining agreement, for each of the 1,766 authorized firefighter positions with additional annual purchases for new cadets, badges and uniform embellishments for promotions.

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