



# City of San Antonio

## Legislation Details (With Text)

**File #:** 21-2000  
**Type:** Staff Briefing - Without Ordinance  
**In control:** Audit and Accountability Committee  
**On agenda:** 3/16/2021  
**Title:** On-Call Building Commissioning Services [Roderick Sanchez, Assistant City Manager; Razi Hosseini, Director, Public Works]  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:**

| Date | Ver. | Action By | Action | Result |
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### CITY OF SAN ANTONIO PUBLIC WORKS DEPARTMENT Interdepartmental Correspondence

**TO:** Erik Walsh, City Manager  
**FROM:** Razi Hosseini, P.E., R.P.L.S., Director/City Engineer, Public Works Department  
**COPIES:** Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Roderick J. Sanchez, AICP, CBO, Assistant City Manager; Luis Maltos, Assistant Director, Public Works Department; Troy Elliott, CPA, Deputy Chief Financial Officer  
**SUBJECT:** Consideration of High-Profile Solicitation for Release  
**DATE:** March 16, 2021

The following high-profile solicitation is scheduled to be released this month.

**On-Call Building Commissioning Services** - Public Works Department will issue a Request for Qualifications (RFQ) for on-call commissioning services for firms to provide on-call or as needed professional engineering services related to departmental and citywide construction projects. Scope of work includes but not limited to checklists and functional performance tests, building submittal reviews, pre-start-up observations, coordination meeting and functional testing, integrated systems testing, non-conformance issue tracking and resolution, training of operations staff, systems manual and final commissioning reporting, warranty follow-up, and post construction performance measurement and verification.

Department: Public Works

Solicitation Type: Request for Qualifications  
Contracts Value: \$2.4 Million (may result in multiple contracts)  
Term of Contracts: 1 year with 3, 1-year renewal options  
Release Date: March 24, 2021  
Closing Date: May 10, 2021  
Proposed Council Date: September 2021  
Contact Information: Razi Hosseini, P.E., R.P.L.S, Director/City Engineer, Public Works Department  
Evaluation Criteria: Experience, Background and Qualifications, Key Personnel, Key Sub-Consultants: 45 points  
Understanding of the Project and Proposed Management Plan: 35 points  
Experience with San Antonio Region and Past Performance: 20 points  
SBEDA Requirements: 25% M/WBE Subcontracting Requirement  
Local Preference Program: Not Applicable  
Veteran Owned Small Business Preference Program: Not Applicable  
Voting Members: Luis Maltos, Assistant Director, Public Works Department  
Golda Obinzu, Project Manager, Office of Sustainability  
Mark Beavers, Architect, Public Works Department  
Kenneth Heinzman, Project Manager, Public Works Department  
Guillermo Moya, Project Manager, Convention & Sports Facilities Department