



# City of San Antonio

## Legislation Details (With Text)

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**Type:** Staff Briefing - Without Ordinance

**In control:** Audit and Accountability Committee

**On agenda:** 3/16/2021

**Title:** FY 2021 Biannual High Profile Report Update [Ben Gorzell, Chief Financial Officer; Troy Elliott, Deputy Chief Financial Officer]

**Sponsors:**

**Indexes:**

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**Attachments:** 1. 16. Presentation AAC Biannual High Profile Report - 2nd Six Months

Date	Ver.	Action By	Action	Result
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### CITY OF SAN ANTONIO FINANCE DEPARTMENT INTERDEPARTMENTAL CORRESPONDENCE

**TO:** Erik Walsh, City Manager

**FROM:** Troy Elliott, CPA, Deputy Chief Financial Officer, Finance Department

**COPY:** Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor

**SUBJECT:** FY 2021 Biannual High Profile Report - 2<sup>nd</sup> Six Months

**DATE:** March 16, 2021

The Finance Department will present the Biannual High Profile Forecasting Report for the second six months of Fiscal Year 2021. This report details discretionary contracting initiatives that are considered high profile and anticipated to be released during the second half of Fiscal Year 2021 (April 2021 - September 2021). As a reminder, discretionary contracting initiatives are identified as “High Profile” if they meet at least one of the following conditions:

- Estimated value over \$1 million;
- High level of community interest or other exceptional interest; or
- Highly complex or technical in nature, or contract terms & conditions that are non-standard or complex.

Projects are identified as either consent, individual or select. Consent projects are projects classified as routine in nature with minimal policy impacts. For consent projects, a summary memorandum detailing pre- and post-solicitation information will be provided to the Audit and Accountability Committee. Those projects with more significant dollar values, policy issues and/or community interest will be listed as an individual item. Individual programs require both a pre- and post-solicitation briefing to the Committee. Select projects will be briefed at B-Session. Select projects are determined based on the following criteria:

- significant financial impacts (value over \$25 million);
- significant contract terms (over 10 years);
- significant policy/public safety implications;
- significant community/stakeholder impact or interest;
- and/or professional judgement.

Committee members may request projects identified on the Biannual High Profile Report be reclassified upon further review as consent, individual or select items. After committee members have provided their input, this forecast will be presented to full City Council in B Session on March 17.