



City of San Antonio

Agenda Memorandum

File Number:15-5753

Agenda Item Number: 10.

Agenda Date: 12/3/2015

In Control: City Council A Session

DEPARTMENT: Finance

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: CityWide

SUBJECT:

Purchase of Two Shuttle Buses

SUMMARY:

This ordinance authorizes a contract with National Bus Sales & Leasing, Inc. to provide one replacement 23 passenger shuttle bus and one additional 23 passenger shuttle bus for a total cost of \$238,223.56. These buses will be used by the Department of Human Services senior services programs. The replacement bus is funded by the Equipment Renewal and Replacement Fund (ERRF) for a total cost of \$119,111.78; and the additional bus is \$119,111.78 as part of the FY 2016 Appropriated Budget for Capital Outlay to be paid from the General Fund.

BACKGROUND INFORMATION:

Submitted for City Council consideration and action is the offer submitted by National Bus Sales & Leasing, Inc. utilizing cooperative purchasing contract number 071-072-AT through Texas Comptroller Contract (TXMAS) for the purchase of two 23-passenger shuttle buses for a total cost of \$238,223.56. There are currently nine 23 passenger buses and two shuttle buses that seat 12 passengers in use for senior services. The additional bus is being purchased to support the new Council District 3 Senior Services Center and will increase the fleet to 12 buses. This additional bus will be placed in the Equipment Renewal and Replacement program. There are also 32 light duty vans that are in use by the Department of Human Services for senior programs.

Vehicles and equipment that meet their expected life cycle are sold at auction. If the Fleet asset is in the ERRF then the proceeds are returned to the fund. The proceeds are then used to purchase new similar vehicles and equipment for the same department that operated the sold fleet asset. The equipment being replaced will be sold at auction.

ISSUE:

This contract will provide two 23-passenger shuttle buses that will be utilized by the Department of Human Services for senior services programs. The buses will be purchased from National Bus Sales and Leasing, Inc. utilizing the Texas Comptroller Contract (TXMAS) cooperative purchasing contract number 071-072-AT and will be made in accordance with the State Cooperative program passed on resolution no. 91-39-53 dated 9/12/1991.

The life expectancy for these vehicles is 96 months.

The vehicles are covered by a five year/100,000 miles drive train warranty and three years/36,000 miles, bumper to bumper warranty that will start on the day each unit is placed into service.

This contract is an exception to the SBEDA and Local Preference Programs.

The Veteran-Owned Small Business Program does not apply to goods/supplies contracts, so no preference was applied to this contract.

ALTERNATIVES:

Senior Services operational activities would be unfavorably impacted without these vehicles. Should this purchase not be approved, the availability of transportation services at the Comprehensive Senior Centers would be reduced. This would, in turn, reduce the ability of the Senior Center Based Transportation Program to provide timely and efficient services for the elderly residents of the city of San Antonio.

FISCAL IMPACT:

The purchase of the two 23-passenger shuttle buses will be for a total cost of \$238,223.56. The replacement bus will be funded utilizing the Equipment Renewal and Replacement Fund (ERRF) for a cost of \$119,111.78; and the additional bus will be funded as part of the FY 2016 Appropriated Budget for Capital Outlay to be paid from the General Fund for a cost of \$119,111.78.

RECOMMENDATION:

Staff recommends the approval to purchase two 23-passenger shuttle buses from National Bus Sales & Leasing, Inc. for the total cost of \$238,223.56.

This contract was procured by means of cooperative purchasing and a Contracts Disclosure Form is not required.