



City of San Antonio

Agenda Memorandum

File Number: 15-5793

Agenda Item Number: 7.

Agenda Date: 12/3/2015

In Control: City Council A Session

DEPARTMENT: Finance

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: CityWide

SUBJECT:

Rigging Services for the Alamodome

SUMMARY:

This ordinance authorizes the ratification of an interim contract with Upstage Center, Inc. to provide rigging services at the Alamodome for the Convention and Sports Facilities Department for an estimated amount of \$201,000.00 through October 20, 2016. Funding for this contract is available through the Hotel Occupancy Tax Alamodome Fund.

BACKGROUND INFORMATION:

Submitted for Council consideration and action is the ratification of an interim contract with Upstage Center, Inc. in the estimated amount of \$201,000.00 to provide rigging services at the Alamodome for the Convention and Sports Facilities. Rigging services are needed to transition from one event to another, perform special projects or maintenance and repair tasks. Upstage Center, Inc. will engineer, plan, layout, and calculate formulas to ensure roof rigs are not overloaded. The vendor is responsible for safely suspending provided rigging from the Alamodome ceiling; installing banners, trusses, curtain systems, sound and lighting equipment necessary for event productions. Services were procured utilizing a public health or safety exemption due to the suspension of the current vendor's contract.

ISSUE:

This ordinance will ratify the interim contract to perform rigging services at the Alamodome for the Convention and Sports Facilities Department. Rigging services are required to transition from one event to another at the Alamodome and for other special projects or maintenance and repair tasks. The contract shall provide an onsite Rigging Supervisor to manage the operations and personnel such as up riggers, down riggers, pullers, spot light operators and stagehands to perform the required services. The contractor will engineer, plan, layout, and calculate formulas to ensure roof rigs are not overloaded.

This contract is an exception to the SBEDA and Local Preference Program.

The Veteran-Owned Small Business Preference Program does not apply to goods/supplies contracts, so no preference was applied to this contract.

ALTERNATIVES:

Should this contract not be approved, the Alamodome would be required to process individual procurements to provide rigging services thus affecting the setup timing of events. The department does not have the staff to perform these services in-house. Processing individual procurements will affect timely delivery of services and increase the cost due to non-contract pricing.

FISCAL IMPACT:

This ordinance authorizes a contract with Upstage Center, Inc., to provide rigging services at the Convention and Sports Facilities Department for the Alamodome.

Funding for this contract is available through the FY2016 Convention and Sports Facilities Operating Budget.

RECOMMENDATION:

Staff recommends approval of action to ratify the interim contract with Upstage Center, Inc. in the estimated amount of \$201,000.00 to provide rigging services at the Alamodome for the Convention and Sports Facilities Department.

This contract was procured on the basis of a Public Health and Safety exemption and a Contracts Disclosure Form is not required.