



City of San Antonio

Agenda Memorandum

File Number:15-5803

Agenda Item Number: 8.

Agenda Date: 12/3/2015

In Control: City Council A Session

DEPARTMENT: Finance

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: CityWide

SUBJECT:

Annual Contract for Custodial and Supplemental Conversion/Labor Services at Alamodome

SUMMARY:

This ordinance authorizes the ratification of an interim contract with Selrico Services, Inc. to provide custodial and supplemental conversion/labor services at the Alamodome for the Convention and Sports Facilities Department for an estimated amount of \$1,300,000.00 through October 27, 2016. Funding for this contract is available through the FY2016 Convention and Sports Facilities Operating Fund.

BACKGROUND INFORMATION:

Submitted for Council consideration and action is the ratification of an interim contract with Selrico Services, Inc. in the estimated amount of \$1,300,000.00 to provide custodial and supplemental conversion/labor services at the Alamodome for the Convention and Sports Facilities Department. The Alamodome requires custodial services including daily, pre-event, event, post-event, and special project cleaning for the interior of the Alamodome excluding catering and concession areas and tenant leased areas. Supplemental conversion and labor services include providing staff to assist Alamodome staff in the setup of events, event staffing requirements, and special projects or maintenance and repair tasks. Services were procured utilizing a public health or safety exemption due to the suspension of the current vendor's contract.

ISSUE:

This ordinance will ratify the interim contract to perform custodial and supplemental conversion/labor services at the Alamodome for the Convention and Sports Facilities Department. The Alamodome requires custodial services including daily, pre-event, event, post-event, and special project cleaning for the interior of the Alamodome excluding catering and concession areas and tenant leased areas. Supplemental conversion and labor services include providing staff to assist Alamodome staff in the setup of events, event staffing requirements, and special projects or maintenance as well as repair tasks. The contract shall provide an onsite Site Manager to manage the operations and personnel such as Custodial/Conversion Supervisor, Custodial Technician (Daily), Custodial Technician (Event/Other), and Conversion Technician to perform the required services.

This contract is an exception to the SBEDA and Local Preference Programs.

The Veteran-Owned Small Business Preference Program does not apply to goods/supplies contracts, so no preference was applied to this contract.

ALTERNATIVES:

Should this contract not be approved, the Alamodome would be required to process individual procurements to provide custodial and supplemental conversion/labor services thus affecting the cleanliness and appearance of the facility and setup times for events. The department does not have the staff to perform these services in-house. Processing individual procurements will affect the cost of services due to non-contract pricing.

FISCAL IMPACT:

This ordinance authorizes a contract with Selrico Services, Inc., to provide custodial and supplemental conversion/labor services at the Alamodome for the Convention and Sports Facilities Department.

Funding for this contract is available through the FY2016 Convention and Sports Facilities Operating Fund.

RECOMMENDATION:

Staff recommends approval of action to ratify the interim contract with Selrico Services, Inc. in the estimated amount of \$1,300,000.00 to provide custodial and supplemental conversion/labor services at the Alamodome for the Convention and Sports Facilities Department.

This contract was procured on the basis of a Certificate of Exemption due to Public Health and Safety and a Contracts Disclosure Form is not required.