



City of San Antonio

Agenda Memorandum

File Number:15-5955

Agenda Item Number: 3.

Agenda Date: 11/17/2015

In Control: Housing Commission to Protect and Preserve Dynamic and Diverse Neighborhoods

DEPARTMENT: Department of Planning and Community Development

DEPARTMENT HEAD: John Dugan

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Update on Housing Commission subcommittees meeting schedule and format

SUMMARY:

This item will include an update on the meeting schedule and format for the Housing Bond and Funding, Policy and Infrastructure, and Resident Retention Subcommittees.

BACKGROUND INFORMATION:

On October 27, 2015 the Housing Commission established and assigned members to three subcommittees that will meet in between full Housing Commission meetings as needed. These subcommittees were formed to more thoroughly explore and develop the recommendations included in the Mayor's Task Force Report and report back to the full Commission.

ISSUE:

The FY 2016 work plan has been revised to include a three subcommittee structure. The recommendations from the Mayor's Task Force are divided into the following categories:

- Recommendations that do not require subcommittee discussion
- Recommendations assigned to the Housing Bond and Funding Subcommittee
- Recommendations assigned to the Policy and Infrastructure Subcommittee

- Recommendations assigned to the Resident Retention Subcommittee

Recommendations that do not require subcommittee discussion will be developed by the full Commission in accordance with the attached work plan. Recommendations that have been assigned to a subcommittee require more thorough research and discussion. The results of this research and discussion will be summarized and presented to the Commission for consideration.

Subcommittee meetings will be held in between Commission meetings. Meetings will be held from 11:30 am - 1:00 pm. Meeting times and dates may be cancelled or adjusted as needed. The Housing Bond and Funding Subcommittee met in November and will meet again in December. The Policy and Infrastructure and Resident Retention Subcommittees will meet beginning in January 2016.

Subcommittee	Regular Meeting Date	Regular Meeting Time
Housing Bond and Funding	2 nd Tuesday	11:30 am - 1:00 pm
Policy and Infrastructure	2 nd Wednesday	11:30 am - 1:00 pm
Resident Retention	3 rd Tuesday	11:30 am - 1:00 pm

The subcommittee meetings will provide members with the opportunity to more thoroughly explore and develop the recommendations included in the Mayor's Task Force Report. DPCD staff will facilitate the meetings with support from other City departments and outside experts as needed. A briefing on the outcomes of the subcommittee meetings will be provided at the Commission meetings.

ALTERNATIVES:

The Commission could reassign recommendations and/ or select alternative regular meeting dates and/ or times for the subcommittee meetings.

FISCAL IMPACT:

This item is for briefing purposes only.

RECOMMENDATION:

Staff recommends that the Commission be provided with an update on the meeting schedule and format for the Housing Bond and Funding, Policy and Infrastructure, and Resident Retention Subcommittees.