



City of San Antonio

Agenda Memorandum

File Number:15-6290

Agenda Item Number: 3.

Agenda Date: 2/9/2016

In Control: Economic and Human Development Committee

DEPARTMENT: Aviation

DEPARTMENT HEAD: Tom Jones

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Briefing and possible action on the Downtown Hotel Shuttle Contract for the San Antonio International Airport

SUMMARY:

This briefing will provide members of the Economic and Human Development Council Committee with information on the upcoming solicitation for Downtown Hotel Shuttle Service operator for the San Antonio International Airport (SAT).

BACKGROUND INFORMATION:

The current contract for Downtown Hotel Shuttle service will expire on May 31, 2016. The Aviation Department would like to release a Request For Proposals in February 2016 for shuttle service between SAT and locations within the City's downtown area including hotels, motels, Convention Center and other areas. As a concession contract, the solicitation will be released under the Airport Concessions Disadvantaged Business Enterprise Program.

ISSUE:

The briefing will provide the members of the Economic and Human Development Council Committee with information on the solicitation.

ALTERNATIVES:

The briefing is for informational purposes only.

FISCAL IMPACT:

The briefing is for informational purposes only.

RECOMMENDATION:

Staff recommends the members of the Economic and Human Development Council Committee approve the release of the solicitation for a Downtown Shuttle Service for the San Antonio International Airport.