



City of San Antonio

Agenda Memorandum

File Number:16-2268

Agenda Item Number: 6.

Agenda Date: 4/14/2016

In Control: City Council A Session

DEPARTMENT: Parks and Recreation

DEPARTMENT HEAD: Janet A. Martin

COUNCIL DISTRICTS IMPACTED: City Wide

SUBJECT:

Parks Annual Contract for Asphalt

SUMMARY:

This ordinance authorizes acceptance of the lowest qualified bid and awards a Labor and Material Contract for asphalt work in San Antonio parks for an estimated amount of \$1,547,056.00 for a duration of up to three (3) years, as needed and in accordance with the annual adopted budget approved by City Council.

BACKGROUND INFORMATION:

The City of San Antonio utilizes annual contracts for procuring high volume repetitive purchases. Annual contracts are an efficient method of securing the best prices through volume purchasing and reducing large amounts of work related to the bid process. Utilization of annual contracts allows the City to procure numerous different commodities in support of the normal daily operations.

The formal competitive bid was advertised in The Hart Beat on January 27, 2016, and February 1, 2016, on the City's website and in the Electronic State Business Daily. Bids were opened on Tuesday, February 16, 2016, with four (4) bidders submitting their bid. Asphalt Inc. LLC dba Lone Star Paving Company was the lowest responsive bidder with a bid amount of \$1,547,056.00.

This contract is within the scope of the Small Business Economic Development Advocacy (SBEDA) Program. The Goal Setting Committee set a 20% M/WBE subcontracting goal and a 3% AABE subcontracting goal. Asphalt Inc. LLC dba Lone Star Paving Company has committed to meeting the goals.

ISSUE:

This contract represents labor and asphalt material used by Parks & Recreation for repairs and ADA compliance.

ALTERNATIVES:

Should the City not approve this contract, the department would be required to purchase services on an as needed basis wherein increased cost due to non-contract buying could be realized. This could result in delays for repairs and ADA compliance of parks.

FISCAL IMPACT:

Funds are not encumbered by this ordinance. All expenditures will be in accordance with the department's adopted budget approved by City Council. Purchases made will be on an as needed basis and dependent upon available funds within the annual adopted budget.

RECOMMENDATION:

Staff recommends approval of the contract to Asphalt Inc. LLC dba Lone Star Paving Company for labor and asphalt material on an annual basis. The annual contract is critical to the City's daily operation. The contract was procured on the basis of low bid and a Discretionary Contracts Disclosure Form is not required.