



City of San Antonio

Agenda Memorandum

File Number:16-2501

Agenda Item Number: 4.

Agenda Date: 5/12/2016

In Control: City Council A Session

DEPARTMENT: Finance

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: CityWide

SUBJECT:

Light Utility Vehicles

SUMMARY:

This ordinance authorizes acceptance of contracts with Mission Golf Cars and Ewald Kubota Tractor to provide six additional and two replacement light utility vehicles for a total cost of \$76,128.76 for Parks & Recreation, Downtown Operations, and Aviation Departments. Funding is available from the General Fund, the Parking Operations & Maintenance Fund, and the Airport Operations & Maintenance Fund.

BACKGROUND INFORMATION:

Submitted for City Council consideration and action is the attached tabulation of six competitive bids to provide six additional and two replacement light utility vehicles for a total cost of \$76,128.76. These vehicles include an electric golf cart and off-road light utility vehicles.

Low bids for items 1 and 3 are recommended for award to Mission Golf Cars who is the low responsive bidder and a local business. Therefore, application of the Local Preference Program was not required.

Low bid for item 4 is recommended for award to Ewald Kubota Tractor, which is a non-local business. In accordance with the Local Preference Program, no local preference was applied since the local bidders are not within 3% of the recommended lowest non-local bidder.

Item 2 received no bids and will be re-solicited at a later date. Bids for Item 5 did not meet published specifications and will be re-solicited at a later date.

This equipment will be utilized by the Parks & Recreation, Downtown Operations, and Aviation departments for daily operational and grounds keeping maintenance and project support throughout the City.

ISSUE:

These contracts will provide three units for Parks & Recreation Department, three units for Downtown Operations, and two units for Aviation. Six units are additions and two are replacements to the City's fleet.

Life expectancy for these light utility vehicles is 60 months.

This equipment has a minimum of one year warranty. The warranty shall commence from the date the City accepts delivery of units.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

The Veteran-Owned Business Program does not apply to good/supplies contracts, so no preference was applied to this contract.

ALTERNATIVES:

Should these contracts not be approved, the Parks & Recreation, Downtown Operations, and Aviation Departments could be impacted in their ability to provide essential services to the public parks throughout the City of San Antonio, the downtown area and the San Antonio International Airport.

FISCAL IMPACT:

The total cost of this procurement is \$76,128.76 of which \$42,564.80 will be funded from the General Fund, \$8,512.96 will be funded from the Parking Operations and Maintenance Fund, and \$25,051.00 will be funded from the Aviation Operations and Maintenance Fund as additional and replacement equipment to the City's fleet.

RECOMMENDATION:

Staff recommends the approval of two contracts to purchase two golf carts from Mission Golf Cars for a cost of \$25,051.00, and six utility vehicles from Ewald Kubota Tractors for a cost of \$51,077.76. The total cost of the

units is \$76,128.76.

These contracts were procured on the basis of low bid and a Contracts Disclosure Form is not required.