



# City of San Antonio

## Agenda Memorandum

**File Number:**16-3322

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**Agenda Item Number:** 11.

**Agenda Date:** 6/7/2016

**In Control:** Early Childhood Education Municipal Development Corporation Board of Directors

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**DEPARTMENT:** Pre-K 4 SA

**DEPARTMENT HEAD:** Kathy Bruck, CEO

**COUNCIL DISTRICTS IMPACTED:** City Wide

### **SUBJECT:**

Program Insurance

### **SUMMARY:**

This item requests Board approval of insurance coverage from Markel American Insurance Company for Pre-K 4 SA Property, Casualty, Director and Officers insurance.

### **BACKGROUND INFORMATION:**

The Memorandum of Understanding (MOU) that Pre-K 4 SA maintains with the seven participating independent school districts (ISD) requires that Pre-K 4 SA uphold a third party insurance policy to cover the following areas:

- Worker's Compensation (provided by the City of San Antonio)
- Errors and Omissions
- Directors' and Officers' Liability
- Commercial General Liability
- Abuse & Molestation Liability
- Automobile Liability (Hired & Non Owned Only)
- Program Consultants
- Excess Umbrella Liability
- Student Accident Insurance

**ISSUE:**

Pre-K 4 SA must ensure that insurance coverage remains in effect for the four Education Centers, without lapse. In June 2016, Pre-K 4 SA insurance brokerage company McGriff, Seibels, and Williams provided staff with a quote for required types of insurance coverage outlined in the Pre-K 4 SA MOU for the four Education Centers. The total annual premium is approximately \$125,000.

**ALTERNATIVES:**

Pre-K 4 SA is required by the MOU with participating ISDs to maintain insurance coverage in the following areas:

- Worker's Compensation (provided by the City of San Antonio)
- Errors and Omissions
- Directors' and Officers' Liability
- Commercial General Liability
- Abuse & Molestation Liability
- Automobile Liability (Hired & Non Owned Only)
- Program Consultants
- Excess Umbrella Liability
- Student Accident Insurance

**FISCAL IMPACT:**

Funds for insurance coverage are budgeted and available in the FY 2017 Pre-K 4 SA Operating Fund as approved by the Pre-K 4 SA Board of Directors.

**RECOMMENDATION:**

Staff recommends the Board approve the purchase of required insurance from the recommended company, Markel American Insurance Company, for Property, Casualty, Directors and Officers Insurance for the North, South, East and West Education Centers with a total premium of approximately \$125,000; the City of San Antonio provides coverage meeting the Workers' Compensation requirement.