



# City of San Antonio

## Agenda Memorandum

**File Number:**16-4803

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**Agenda Item Number:** 9.

**Agenda Date:** 9/29/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Finance

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** CityWide

**SUBJECT:**

Purchase of Light Duty Trucks for DSD Inspectors

**SUMMARY:**

An ordinance accepting the offer from Silsbee Ford to provide five additional light duty trucks for the Development Services Department for a total cost of \$115,926.80. Funding is available from the FY2016 Development Service Fund.

**BACKGROUND INFORMATION:**

Submitted for City Council consideration and action is the offer submitted by Silsbee Ford utilizing the Houston-Galveston Area Council (HGAC) cooperative contract number VE11-15 to provide five one-half ton extended cab pickup trucks funded through the FY2016 Development Services Fund for a total cost of \$115,926.80, which includes a \$600.00 Houston-Galveston Area Council (HGAC) cooperative contract fee.

This contract will provide the Development Services Department (DSD) with four additional light duty trucks to support the new Microsoft data center project. Microsoft Corporation is building a new data center, located in Bexar and Medina Counties, which is outside the City's jurisdiction. While the new facility is not required to adhere to the City's adopted policies and regulations regarding building codes and construction standards, the Microsoft Corporation requested that DSD provide professional services consisting of document reviews and construction inspections to document the extent of compliance with City building codes at its new facility.

Upon completion of the Microsoft data center project, inspectors will be assigned to various inspector teams within the Development Services Department. The revenues received under the contract with Microsoft Corporation will offset the cost of the four trucks.

This contract will also provide one additional light duty truck for use by an inspector for solar projects. DSD is requesting a total of five additional light duty trucks to be utilized by newly hired inspectors.

#### **ISSUE:**

These units will be purchased from Silsbee Ford, utilizing the Houston-Galveston Area Council cooperative contract number VE11-15 (Exp. October 31, 2017). This purchase is made in accordance with the Houston-Galveston Cooperative Program passed on resolution 96-41-48 dated 10/10/1996.

The Houston-Galveston Cooperative Program is administered by the Houston-Galveston Area Council Cooperative. All products and services included in this cooperative were competitively bid and awarded by the Cooperative's Board of Trustees based on Texas statutes.

These vehicles will have a 36 month/36,000 mile bumper-to-bumper warranty and 5-year/60,000 mile power train warranty. The life expectancy of these vehicles is 96 months.

Due to the lack of small, minority, and/or women businesses available to provide these goods and services, the SBEDA Program did not apply to this solicitation.

The recommended award is an exception to the Local Preference Program.

The Veteran-Owned Business Program does not apply to good/supplies contracts, so no preference was applied to this contract.

#### **ALTERNATIVES:**

Should this contract not be approved, the delay could lead to the department's inability to perform the document reviews and construction inspections for the new Microsoft data center project.

#### **FISCAL IMPACT:**

The total cost for this contract is \$115,926.80 which will be funded utilizing the FY2016 Development Services Fund.

#### **RECOMMENDATION:**

Staff recommends the approval of this purchase of five light duty trucks from Silsbee Ford for a total cost of \$115,926.80.

This contract was procured on the basis of a cooperative purchasing and a Contracts Disclosure Form is not

required.