



City of San Antonio

Agenda Memorandum

File Number:16-5839

Agenda Item Number: 8.

Agenda Date: 11/15/2016

In Control: Audit Committee

CITY OF SAN ANTONIO FINANCE DEPARTMENT Interdepartmental Correspondence

TO: Sheryl Sculley, City Manager

FROM: Troy Elliott, CPA, Deputy Chief Financial Officer

COPIES: Audit Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Norbert Dziuk, Procurement Operations Lead

SUBJECT: Consideration of High Profile Solicitations for Release

DATE: November 15, 2016

The following high profile solicitations are scheduled to be released within the next month:

Annual Contract for Custodial and Supplemental Conversion Services at CSF (CSF) - CSF is seeking qualified, professional companies to manage and provide custodial and supplemental conversion/labor services for the Alamodome and Convention Center. Custodial services include cleaning the entire facility and restocking rest rooms. Supplemental conversion/labor refers to additional labor to help City staff in the conversion or transition from one type of event to another at the Facility.

Release Date: November 18, 2016
Closing Date: January 11, 2017
Proposed Council Date: March 16, 2017
Estimated Value: \$13 Million
Contact Information: Mike Sawaya, Director of CSF
Phone: 207-8553
Evaluation Criteria: Experience, Background Qualifications: 30 points
Proposed Plan: 30 points
Price: 20 points
SBEDA: 20 points (SBE Prime Contract Program - 10 points, MWBE Prime Contract Program - 10 pts)
Local Preference & VOSB - Not Applicable
SBEDA: MWBE Subcontracting Program - 15%
Primary Users: Alamodome and Convention Center

Voting Members: Carlos Contreras, Assistant City Manager
Patricia Muzquiz-Cantor, Assistant Director
Nicholas Langella, Alamodome General Manager
Wanda Williams, Facilities Manager, Convention Center
Julie Baker, Vice President of Operations, Valero Alamo Bowl
Tom McAfee, Facilities Operations Coordinator, Alamodome

Annual Contract for Elevator and Escalator Preventative Maintenance for Convention and Sports Facilities (CSF) - CSF is seeking qualified contractors to provide a full service maintenance agreement for the Alamodome, Convention Center, Lila Cockrell Theatre and three buildings in Hemisfair Park (University of Mexico, Institute of Mexican Cultures, and Building 277). Preventative Maintenance includes furnishing all materials, labor, supervision, tools, supplies and other expenses necessary to provide a full-service equipment maintenance agreement.

Release Date: December 2, 2016
Closing Date: January 20, 2017
Proposed Council Date: April 6, 2017
Estimated Value: \$5 Million
Contact Information: Mike Sawaya, Director of CSF
Phone: 207-8553
Evaluation Criteria: Experience, Background Qualifications: 50 points
Proposed Plan: 30 points
Price: 20 points
SBEDA: Not Applicable
Local Preference & VOSB - Not Applicable
SBEDA: SBO approved SBEDA waiver based on the OD's determination that available S/M/WBE's cannot perform the services listed on the project scope.
Primary Users: Alamodome and Convention Center
Voting Members: Carlos Contreras, Assistant City Manager
Patricia Muzquiz-Cantor, Assistant Director
Scott Munson, Convention Center General Manager
Darius Dunn, Facilities Manager, Alamodome
Tim Sullivan, General Manager, Marriott
Dave Kubena, Bldg. Maintenance Manager, Convention Center (Advisory)

On-Call Capital Program Management Staff Augmentation (TCI) - On-Call contract for staff augmentation services and other related services that may be required of a consultant to provide in support of capital projects.

Release Date: November, 2016
Closing Date: December, 2016
Proposed Council Date: February, 2017
Estimated Value: \$1.5 Million
Contact Information: Christie Chapman, Interim Assistant Director of TCI
Phone: 207-2046
Evaluation Criteria: Experience, Background Qualifications: 40 points
Proposed Plan: 30 points
San Antonio Region and COSA Experience: 10 points
SBEDA: 20 points (10 points MWBE, 10 points ESBE)
Local Preference & VOSB - Not Applicable
SBEDA: No subcontracting requirements
Voting Members: TBD

