



City of San Antonio

Agenda Memorandum

File Number:17-1048

Agenda Item Number: 6.

Agenda Date: 1/17/2017

In Control: Early Childhood Education Municipal Development Corporation Board of Directors

DEPARTMENT: Pre-K 4 SA

DEPARTMENT HEAD: Sarah Baray, Ph.D.

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Year 4 & 5 Work Plan for Independent Evaluation and Amendments

SUMMARY:

This item is for the briefing and possible approval of the Year 4 & 5 work plan for the Pre-K 4 SA independent evaluation and amendments for additional assessment and evaluation work.

BACKGROUND INFORMATION:

In 2013, Pre-K 4 SA issued a Request for Proposals (RFP) for an independent program evaluation. On July 16, 2013, the Board approved Pre-K 4 SA to contract with Westat. This approval authorized Pre-K 4 SA to initiate a contract with an initial five-year term, and one three-year renewal option. The independent evaluation activities Westat will conduct during Year 4 & 5 of the contract will be briefly discussed along with deliverables and timelines.

ISSUE:

This item will include a staff briefing, Board discussion, and possible approval of the adoption of the Year 4 & 5 work plan for Westat and amendment to increase the current contract by approximately \$202,018.

ALTERNATIVES:

If the Board does not approve the Year 4 & 5 work plans as presented, Westat will need to provide additional

considerations for moving forward with the evaluation for Year 4 & 5.

FISCAL IMPACT:

Funding for year 4 is budgeted and available within the Pre-K 4 SA Operating Fund. Year 5 dollars are contingent on the appropriation and approval of the FY 2018 Budget by the Board of Directors.

RECOMMENDATION:

Staff recommends for the Board to approve the Year 4 & 5 work plan for the independent evaluation of the eight-year independent evaluation of Pre-K 4 SA by Westat to include the increasing the not to exceed value of the contract by \$202,018 to a total of \$1,241,157.