



City of San Antonio

Agenda Memorandum

File Number: 17-1299

Agenda Item Number: 5.

Agenda Date: 1/17/2017

In Control: Audit Committee

**CITY OF SAN ANTONIO
FINANCE DEPARTMENT
Interdepartmental Correspondence**

TO: Sheryl Sculley, City Manager

FROM: Troy Elliott, CPA, Deputy Chief Financial Officer

COPIES: Audit Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Norbert Dziuk, Procurement Operations Lead

SUBJECT: Consideration of High Profile Solicitations for Release

DATE: January 17, 2017

The following high profile solicitations are scheduled to be released within the next month:

Annual JOC Contract for On-Call HVAC Services (Aviation) - Provides for on-call HVAC services to the San Antonio Airport System to ensure the facilities are timely and properly maintained.

Release Date: January 25, 2017
Closing Date: February 24, 2017
Proposed Council Date: June 2017
Estimated Value: \$4 Million
Contact Information: Russ Handy, Director, Aviation
Evaluation Criteria: Experience, Background, Qualifications - 40 points; Proposed Plan - 30 points; Pricing - 10 points; SBEDA Program - 20 points (10 points SBE Prime Contract Program, 10 points MWBE Prime Contract Program)
Voting Members: Carlos Contreras, Assistant City Manager; Russ Handy, Aviation Director; Randy Gray, Aviation Facilities Manager; Jose Correa, Building and Equipment Assistant Director

Dangerous Premises Lot Clearing (DSD) - Seek contractor(s) to provide mowing, cleaning and securing of vacant structures and painting over graffiti.

Release Date: February 10, 2017

Closing Date: March 20, 2017
Proposed Council Date: June 12, 2017
Estimated Value: \$1.625 Million
Contact Information: Michael Shannon, Assistant Director, Development Services
Evaluation Criteria: Experience, Background and Qualifications - 25 points; Proposed Plan - 30 points; Pricing - 10 points; Local Preference Program - 10 points; Veteran Owned Small Business Preference Program - 5 points; SBEDA Program - 20 points (10 points SBE Prime Contract Program, 10 points MWBE Prime Contract Program)
Voting Members: Michael Shannon, Assistant Director; Alma Martinez-Jimenez, Senior Special Projects Manager; Danny Liguez, Development Services Manager; Jenny Ramirez, Code Enforcement Manager; Martin Ruiz, Development Services Manager; Rita Basta, Fiscal Analyst

Dental Health Plans (HR) - Dental Health Plans for Civilians and Retirees; One self-insured plan and one fully insured plan.

Release Date: January 22, 2017
Closing Date: February 24, 2017
Proposed Council Date: August, 2017
Estimated Value: \$3.335 Million
Contact Information: Lori Steward, Director, Human Resources
Evaluation Criteria: Experience, Background, Qualifications - 25 points; Proposed Plan - 40 points; Pricing - 20 points; Local Preference Program - 10 points; Veteran Owned Small Business Preference Program - 5 points
Voting Members: Ben Gorzell, Chief Financial Officer; Lori Steward, Human Resources Director; Wanda Heard, Assistant Director; Patricia Atkins, Benefits Policy Administrator, Board Designee, RECOSA

Household Hazardous Waste Collection (SWMD) - Collection, categorization, packaging, transportation, and disposal of the household hazardous waste in compliance with applicable federal, state and local laws.

Release Date: January 23, 2017
Closing Date: February 27, 2017
Proposed Council Date: June 29, 2017
Estimated Value: \$7.5 Million
Contact Information: David W. McCary, Director, Solid Waste Management
Evaluation Criteria: Experience, Background, Qualifications - 40 points; Proposed Plan - 25 points; Pricing - 20 points; Local Preference Program - 10 points; Veteran Owned Small Business Preference Program - 5 points
Voting Members: Peter Zaroni, Deputy City Manager; David W. McCary, Solid Waste Management Director; Josephine Valencia, Assistant Director; Ka Rhonda Crummie, Solid Waste Administrator; Joseph Krupa, Solid Waste Manager; Jorge Paramo, Compliance Coordinator, Edwards Aquifer Authority

On-Call Civil Engineering (TCI) - On-Call contract to provide civil engineering services. Services may include, but are not limited to: roadway and drainage design, preparation of construction plans and specifications, site layout preparation, site grading design and coordination and assistance with applicable permitting and code requirements.

Release Date: January 20, 2017
Closing Date: February 20, 2017
Proposed Council Date: Mary 2017
Estimated Value: \$2.25 Million
Contact Information: Razi Hosseini, Assistant Director, Transportation and Capital Improvements
Evaluation Criteria: Experience, Background, Qualifications - 40 points; Proposed Management Plan - 20 points; Team's Experience with San Antonio Issues and Past Experience with City of San Antonio

Contracts - 20 points; SBEDA Program - 20 points (ESBE Prime Contract - 10 points; MWBE Prime Contract - 10 points)

Voting Members: Razi Hosseini, Assistant Director; Luis Maltos, Capital Programs Manager; Veronica Barefield, Senior Engineering Associate; Richard Grochowski, Assistant City Engineer; Robert Reyna, Senior Engineer