



City of San Antonio

Agenda Memorandum

File Number: 17-1797

Agenda Item Number: 10.

Agenda Date: 2/21/2017

In Control: Audit Committee

CITY OF SAN ANTONIO FINANCE DEPARTMENT Interdepartmental Correspondence

TO: Sheryl Sculley, City Manager

FROM: Troy Elliott, CPA, Deputy Chief Financial Officer

COPIES: Audit Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Norbert Dziuk, Procurement Operations Lead

SUBJECT: Consideration of High Profile Solicitations for Release

DATE: February 21, 2017

The following high profile solicitations are scheduled to be released within the next month:

Common Use Passenger Processing System - Phase 1 (Aviation) - Computer-based system to enable shared use of check-in and gate counter locations by any airline. Phase 1 will impact non-signatory airlines. Contract will include equipment, installation and configuration services, and system support.

Solicitation Type: RFCSP
Release Date: February 27, 2017
Closing Date: April 6, 2017
Proposed Council Date: August 31, 2017
Estimated Value: \$3.1 Million
Contact Information: Russ Handy, Aviation Director
Evaluation Criteria: Experience, Background and Qualifications - 30 points; Proposed Plan - 50 points; Price - 20 points
Voting Members: Carlos Contreras, Assistant City Manager; Kevin Goodwin, ITSD Interim Chief Technology Officer/Director; Ryan Rocha, Aviation Chief of Operations; Debbie Drew, Aviation Planning & Administration Manager; Sam Ingalls, Assistant Director for Information Systems at McCarran International Airport

Elevator and Escalator Preventive Maintenance and Repairs (Aviation) - Provides for elevator and escalator

preventative maintenance and repair services for San Antonio Airport System.

Solicitation Type: RFCSP
Release Date: March 10, 2017
Closing Date: April 10, 2017
Proposed Council Date: August 10, 2017
Estimated Value: \$10 Million
Contact Information: Russ Handy, Aviation Director
Evaluation Criteria: Experience, Background and Qualifications - 45 points; Proposed Plan - 40 points; Price - 15 points
Voting Members: Carlos Contreras, Assistant City Manager; Russ Handy, Aviation Director; Loyce Clark, Chief Asset & Planning Officer, Aviation; Scott Munson, CSF General Manager; Non-City Person (Industry expert), TBD

Distributed Antenna System for the Henry B. Gonzalez Convention Center (CSF) - CSF is seeking qualified firms provide a neutrally-hosted Distributed Antenna System (DAS) to improve voice, data and public safety signals inside and outside the Henry B. González Convention Center.

Solicitation Type: RFP
Release Date: February 24, 2017
Closing Date: April 10, 2017
Proposed Council Date: June 1, 2017
Estimated Value: \$850,000 Revenue
Contact Information: Patricia Muzquiz Cantor, CSF Assistant Director
Evaluation Criteria: Experience, Background, Qualifications - 25 points; Proposed Plan - 40 points; Pricing/Compensation - 20 points; Local Preference Program - 10 points; Veteran Owned Small Business Preference Program - 5 points
Voting Members: Patricia Muzquiz Cantor, CSF Assistant Director; John Rodriguez, ITSD Assistant Director; Scott Munson, Convention Center General Manager; Tim Sullivan, Marriott Hotel General Manager; Melanie Seale, Finance Assistant Director

Tree and Palm Maintenance (Parks) - This solicitation will seek qualifications from contractors that will provide the Aviation, Development Services, Downtown Operations, Solid Waste Management and Parks and Recreation Departments with general tree and palm maintenance services on an as needed basis.

Solicitation Type: RFCSP
Release Date: February 24, 2017
Closing Date: March 29, 2017
Proposed Council Date: June, 2017
Estimated Value: \$1.88 Million
Contact Information: Homer Garcia III, Parks and Recreation Interim Assistant Director
Evaluation Criteria: Experience, Background, Qualifications - 30 points; Proposed Plan - 30 points; Pricing - 20 points; SBEDA - 20 points (10 points SBE Prime; 10 points MWBE Prime)
Voting Members: Homer Garcia, Interim Assistant Director, Parks; Melinda Cerda, Acting Parks Administrator; Mark Bird, City Arborist, Development Services; Ross Hosea, City Forester, Parks; Juan Guerra, Senior Horticulturist, Center City Development Office; Ron Griego, Facilities Administrator, Building & Equipment Services

On-Call Geotechnical and Material Testing Services (TCI) - On-Call contract to provide qualified professional services related to geotechnical studies and construction materials testing for capital improvement projects.

Solicitation Type: RFQ
Release Date: February 24, 2017
Closing Date: March 28, 2017
Proposed Council Date: June, 2017

Estimated Value: \$800,000 per term; \$2.4 million total
Contact Information: Christie Chapman, TCI Assistant Director
Evaluation Criteria: Experience, Background, Qualifications of Prime Firm and Key Subconsultants - 45 points;
Proposed Management Plan - 45 points; Team's Experience with San Antonio Issues and Past
Experience with City of San Antonio Contracts - 10 points
Voting Members: Razi Hosseini, Assistant Director, TCI; David Chumchal, Construction Inspection Supervisor,
TCI; LeAnn Lindquist-Thome, Project Control Manager, TCI; Richard Grochowski, Interim
Assistant City Engineer, TCI; Bianca Thorpe, Senior Engineer, TCI

On-Call Environmental Consulting Services (TCI) - Selected firm(s) shall perform environmental consulting activities including, but not limited to, Phase I Environmental Site Assessments (ESA), Phase II ESAs, Limited Phase II ESAs, Phase III ESAs (including Remediation and Construction Oversight), Affected Property Assessment Reports, Brownfield Site Assessments, Municipal Setting Designation Assessments, Leaking Petroleum Storage Tank (LPST) assessments, and Spill Prevention Control and Countermeasure plans. Additionally, the selected firm(s) may be required to perform National Environmental Policy Act consulting for federally funded projects.

Solicitation Type: RFQ
Release Date: February 24, 2017
Closing Date: March 24, 2017
Proposed Council Date: June, 2017
Estimated Value: \$600,000 annually; \$2.4 million total
Contact Information: Christie Chapman, TCI Assistant Director
Evaluation Criteria: Experience, Background, Qualifications of Prime Firm and Key Subconsultants - 45 points;
Proposed Management Plan - 35 points; Team's Experience with San Antonio Issues and Past
Experience with City of San Antonio Contracts - 20 points
Voting Members: Christie Chapman, Assistant Director, TCI; John Cantu, Construction Inspection Supervisor, TCI;
Eric Salazar, Senior Engineer, TCI; Pat Schneider, Landscape Architect, TCI; Leticia Arzate,
Senior Environmental Project Manager, TCI; Alice London, Environmental Project Manager,
TCI

On-Call Environmental Abatement Services (TCI) - On-Call contract to provide asbestos and industrial hazardous waste removal, transportation and disposal for structures or facilities being demolished and/or renovated for the City.

Solicitation Type: RFP
Release Date: February 24, 2017
Closing Date: March 28, 2017
Proposed Council Date: May, 2017
Estimated Value: \$600,000 annually / \$2.4 million total
Contact Information: Christie Chapman, TCI Assistant Director
Evaluation Criteria: Experience, Background, Qualifications of Prime Firm and Key Subconsultants - 35 points;
Proposed Management Plan - 25 points; Team's Experience with San Antonio Issues and Past
Experience with City of San Antonio Contracts - 20 points; Cost Proposal - 20 points
Voting Members: Vincent Nathan, Interim Health Director, Metro Health; John Cantu, Environmental Division
Manager, TCI; Steve Hodges, Real Estate Manager, TCI; Leticia Arzate, Senior Environmental
Project Manager, TCI; Stacy Gonzalez, Architect, TCI; Alice London-TCI, Environmental
Project Manager