



City of San Antonio

Agenda Memorandum

File Number: 17-1799

Agenda Item Number: 11.

Agenda Date: 2/21/2017

In Control: Audit Committee

CITY OF SAN ANTONIO FINANCE DEPARTMENT Interdepartmental Correspondence

TO: Sheryl Sculley, City Manager

FROM: Troy Elliott, CPA, Deputy Chief Financial Officer
Kevin Barthold, City Auditor

COPIES: Audit Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Norbert Dziuk, Procurement Operations Lead

SUBJECT: Consideration of Completed High Profile Solicitations

DATE: February 21, 2017

Annual Contract for Generator Maintenance Citywide (Citywide) - Finance Department, on behalf of Fire Department, is seeking an annual contract for the maintenance and repair of generators and associated equipment. The City has 143 generators throughout various departments. The generators and associated equipment provide emergency backup power for critical sites throughout the City.

- Solicitation Type: RFCSP
 - Number of Respondents: 3
 - Contract Value: \$3.5 Million
 - Term of Contract: 3 years w/2, 3 year options
 - Tentative Council Date: March 30, 2017
 - Evaluation Criteria: Experience, Background, Qualifications - 35 points; Proposed Plan - 35 points; Price - 25 points; SBEDA - 5 points, Mentorship Program
 - SBEDA Subcontracting Requirements: None
 - Local Preference and VOSB: N/A
 - Voting Committee Members: Yvette Granato, Deputy Chief, Fire Department; Lawrence Trevino, Division Chief, Fire Department (SAOEM), John Rodriguez, Assistant Director, ITSD; Jose Correa, Assistant Director, BESD; Dave Kubena, Building Maintenance Manager, Convention and Sports Facilities; Chris Reininger, Facilities Supervisor, Aviation
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RFCSP City-Wide Maintenance Repair of Generators and Equipment Score Summary	Maximum Points	Vendor A	Vendor B	Vendor C
A - Experience, Background Qualifications	35	17.53	28.86	6.57
B - Proposed Plan	35	18.22	29.17	8.83
C - Price Schedule	25	25.00	3.50	11.80
D - SBEDA - Mentorship Program	5	5.00	0.00	5.00
TOTAL SCORE	100	65.74	61.53	32.21
RANK BASED ON TOTAL SCORE	1.00	2.00	3.00	

On-Call Construction Inspection Services (TCI) - On-Call contract to provide onsite construction inspection personnel available for Architectural and/or Engineering projects for the duration of project construction on an as-needed basis.

- Solicitation Type: RFQ
- Number of Respondents: 11
- Number of Contracts Awarded: 8
- Contract Value: \$1.5 Million
- Term of Contract: 1 year /2, 1 year options
- Tentative Council Date: March, 2017
- Evaluation Criteria:
 - Experience and Qualifications of Prime Firm and Key Sub-consultants - 35 points;
 - Understanding of the Project and Project Management Plan - 25 points;
 - Team's Experience with San Antonio Region Issues and Past Experience with City of San Antonio Contracts - 20 points;
 - SBEDA - 20 points (ESBE Prime Contract - 10 points, MWBE Prime Contract - 10 points)
- Local Preference and VOSB: Not Applicable
- Voting Committee Members: Razi Hosseini, Assistant Director, TCI; Rodney Dziuk, Assistant Capital Programs Manager, TCI; Mark Rodriguez, Aviation Project Manager, TCI; Alma Nunez, Design and Development Assistant, TCI; David Zuniga, Construction Inspections Manager, TCI; Emma Obeng-Boampong, Engineer, TCI

REQUEST FOR QUALIFICATIONS												
Summary Score	1	2	3	4	5	6	7	8	9	10	11	12
A. Experience as Prime Firm, Key (35 Points)	35	29.8	32.5	32.8	29.1	32.3	30.1	26.6	29.1	26.3	29.3	30.1
B. Team's Experience with City of San Antonio Similar Projects	20	16.8	32.0	32.0	6.5	18.8	36.8	36.8	36.5	34.8	36.5	17.1
C. Understanding Proposed Management	25	22.1	3.0	6.5	3.8	3.0	3.8	3.6	20.3	37.6	21.8	20.3
D. SBEDA – ESE Contract Program (if available)	20	10.0	0.0	0.0	20.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL SCORE	100	78.8	67.5	71.3	55.4	74.1	77.8	71.1	76.0	78.8	77.6	76.6
RANK		5	11	10	2	2	7	4	9	5	1	9

Due diligence conducted for the respondents to the above solicitations included a search of federal and state debarment lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information.

Staff recommends committee approval to proceed with scheduling these items for full City Council consideration.