



# City of San Antonio

## Agenda Memorandum

**File Number:** 17-1977

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**Agenda Item Number:** 16.

**Agenda Date:** 3/22/2017

**In Control:** Planning Commission

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**DEPARTMENT:** Transportation & Capital Improvements

**DEPARTMENT HEAD:** Mike Frisbie, P.E.

**COUNCIL DISTRICTS IMPACTED:** 3

**SUBJECT:** Disposition: Sale of Surplus City-Owned Property, Moon Street

### SUMMARY:

Consideration of a resolution supporting the declaration as surplus and sale of a 0.04 acre (1,650 square feet) unimproved property located in NCB 2909, Block 11, in Council District 3, to Frank and Paulette Halvorson.

### BACKGROUND INFORMATION:

Under Municipal Code, all city property must be declared as surplus prior to the disposition of the property. The request to declare property as surplus must be submitted to the Department of Transportation & Capital Improvements, Real Estate Division, then the request and exhibits are sent to departments and municipal utilities that provide services to, or construct infrastructure on the properties. The departments and municipal utilities respond if there is a need for the property or if the property can be disposed of.

Frank and Paulette Halvorson (petitioner) purchased property located at 111 Moon. The property abutting the petitioners' parcel on the northern side is vacant and owned by the city. Petitioners submitted a request for the City to declare as surplus and dispose of the property. The property was acquired by the city in 1949, Ordinance 9961, for a street widening and extension project. The project was completed and the subject property is a remnant left over from the street project.

In accordance with City Code, the subject property was canvassed to City Departments and Utilities and was determined to be surplus. The property is 0.04 acre (1,650 square feet). The property is zoned R-5 single family residential which requires a minimum of 5,000 square feet for a single family development. This lot does not meet the minimum requirements.

The petitioners request to purchase the subject property from the City so they can extend their parcel to the corner of Glenn Avenue at Moon Street and Probandt Street. Petitioners will incorporate and maintain the remnant property with their abutting parcel.

**ISSUE:**

This resolution will support the declaration as surplus and sale of a 0.04 acre (1,650 square feet) unimproved property located in NCB 2909, Block 11, in Council District 3, to Frank and Paulette Halvorson.

The petitioners own the abutting property and will incorporate and maintain the remnant property with their abutting parcel.

**ALTERNATIVES:**

City Council could choose not to approve this item; however the disposal of this remnant property will alleviate the city's maintenance cost and place the property back on the tax rolls.

**RECOMMENDATION:**

Staff recommends approval of this request to declare as surplus and dispose of a remnant property located on Moon Street at Probandt Street and Glenn Avenue.