



City of San Antonio

Agenda Memorandum

File Number: 17-2584

Agenda Item Number: 11.

Agenda Date: 4/25/2017

In Control: Audit Committee

CITY OF SAN ANTONIO FINANCE DEPARTMENT Interdepartmental Correspondence

TO: Sheryl Sculley, City Manager

FROM: Troy Elliott, CPA, Deputy Chief Financial Officer

COPIES: Audit Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Norbert Dziuk, Procurement Operations Lead

SUBJECT: Consideration of High Profile Solicitations for Release

DATE: April 25, 2017

The following high profile solicitations are scheduled to be released within the next month:

Distributed Antenna System (DAS) (Aviation) - Provides a DAS to improve cellular and public safety signals inside and outside of the San Antonio International Airport.

Solicitation Type: RFP
Release Date: May 12, 2017
Closing Date: June 12, 2017
Proposed Council Date: August 31, 2017
Estimated Value: \$2 Million Revenue
Contact Information: Russ Handy, Aviation Director
Evaluation Criteria: Experience, Background, Qualifications: 30 points; Proposed Plan: 40 points;
Pricing/Compensation: 10 points; ACDBE: 20 points
Voting Members: Russ Handy, Director, Aviation Department
Karen Ellis, Chief Customer Experience Officer, Aviation Department
John Rodriguez, Assistant Director, ITSD
Mike Mitchell, Sr. IT Manager, ITSD
Scott Munson, General Manager, CSF
TBD

On-Call Remediation, Restoration and Recovery Services (Aviation) - A contract to provide remediation, restoration and installation services related to soil contamination, petroleum storage tanks, storm water, municipal solid waste and other regulatory and environmental matters which may be required either emergency or planned basis.

Solicitation Type: RFP
Release Date: May 5, 2017
Closing Date: June 5, 2017
Proposed Council Date: August 31, 2017
Estimated Value: \$4.5 Million (up to three \$1.5 million contracts)
Contact Information: Russ Handy, Aviation Director
Evaluation Criteria: Experience, Background, Qualifications: 40 points; Proposed Plan: 25 points; Pricing: 15 points; ACDBE: 20 points
Voting Members: Carlos Contreras, Assistant City Manager, City Manager's Office
Russ Handy, Director, Aviation Department
Loyce Clark, Assistant Director, Aviation Department
Candyce Selby, Sr. Engineer, Aviation Department
Chris Yzaguirre, Sr. Environmental Protection Officer, Aviation Department
Kara Marks, Environmental Scientist, Freese & Nichols

A/C for Elevator and Escalator Preventive Maintenance for Various City Facilities (BES) - Contract to provide preventive maintenance and maintenance & repair services of elevators and escalators at various facilities for all City departments excluding Aviation and CSF.

Solicitation Type: RFCSP
Release Date: May 3, 2017
Closing Date: June 7, 2017
Proposed Council Date: September, 2017
Estimated Value: \$1.25 Million
Contact Information: Jorge Perez, Director, Building & Equipment Services
Evaluation Criteria: Experience, Background, Qualifications: 45 points; Proposed Plan: 30 points; Pricing: 10 points; SBEDA: 15 points
Voting Members: Jose Correa, Assistant Director, BES
Ron Griego, Facilities Administrator, BES
Rich Walker, Project Manager, Library
John Gamez, Interim Downtown Operations Superintendent, DTOPS
Jonathan Featherstone, Parking Operations & Enforcement Manager, CCDO

Annual Contract for Preventive Maintenance and Repairs of HVAC (Fire) - Preventive maintenance and repair services of heating, ventilation, and air conditioning equipment. Regularly scheduled preventive maintenance and repair services are required to maintain peak operational efficiencies while extending the life cycle of the equipment. Contractor will provide services for the BES, SAPD, SAFD, DHS, SAMHD, Municipal Courts, SWMD, CCDO and other various departments. Contractors shall be licensed by the Texas Department of Licensing and Regulation (TDLR).

Solicitation Type: RFCSP
Release Date: May 1, 2017
Closing Date: June 2, 2017
Proposed Council Date: August, 2017
Estimated Value: \$1.3 Million
Contact Information: Carl Wedge, Deputy Fire Chief
Evaluation Criteria: Experience, Background, Qualifications: 30 points; Proposed Plan: 30 points; Pricing: 20 points; SBEDA: 20 points
SBEDA Subcontracting Requirement: 18% MWBE
Voting Members: Carl Wedge, Deputy Fire Chief, Fire
Gerlach Laven, Facilities Coordinator, Fire
Chris Boubel, HVAC Superintendent, BESD

Media, Cataloging and Digital Processing Services (Library) - Contract to provide the Library with the purchase of media materials for circulation to the public

Solicitation Type: RFCSP
Release Date: May 2, 2017
Closing Date: June 2, 2017
Proposed Council Date: August 31, 2017
Estimated Value: \$12.5 Million
Contact Information: Ramiro Salazar, Library Director
Evaluation Criteria: Experience, Background, Qualifications: 30 points; Proposed Plan: 35 points; Pricing: 15 points; SBEDA: 20 points
Voting Members: Lori Houston, Assistant City Manager
Ramiro Salazar, Director, Library
Candelaria Mendoza, Library Services Administrator, Library
Troy Hoyles, Collection Development Supervisor, Library
Kathryn Sturtz, Coordinator of Technical Services, Library
Katie Enright, Catalog Services Supervisor, Library

Annual Contract for Landscaping Services (Library) - Department is seeking a vendor to provide landscaping including mowing, edging, trimming, leaf/debris blowing, shrub pruning, removal of leaves, fallen branches and general landscape as well as irrigation maintenance and repairs.

Solicitation Type: RFCSP
Release Date: May 1, 2017
Closing Date: June 2, 2017
Proposed Council Date: September 2017
Estimated Value: \$1.875 Million
Contact Information: Ramiro Salazar, Library Director
Evaluation Criteria: Experience, Background and Qualifications - 20 points; Proposed Plan - 35 points; Pricing - 25 points; SBEDA - 20 points
SBEDA Subcontracting Requirement: 20% MWBE
Voting Members: Rich Walker, SAPL Project Control Manager
Mark Loiselle, SAPL Design & Development Assistant
Mark Jenkins, SAPL Facilities Manager
Cheryl Sheehan, SAPL Public Service Administrator
Ron Griego, BES Facilities Administrator