



City of San Antonio

Agenda Memorandum

File Number:17-2831

Agenda Item Number: 7.

Agenda Date: 5/18/2017

In Control: City Council A Session

DEPARTMENT: Finance

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

5/18/2017 Annual Contracts

SUMMARY:

An ordinance awarding one contract to provide the City with commodities and services on an annual basis for the term of the contract, for an estimated annual cost of \$49,000.00. This ordinance provides the procurement of the following items, as needed, and dependent on the Department's available budget, for the term of the contract:

A. NetsMart Technologies, Inc. for Amendment to Annual Contract for NetsMart Insight Support, \$193,000.00 increase (1 contract, San Antonio Metropolitan Health District)

BACKGROUND INFORMATION:

The City of San Antonio utilizes annual contracts for procuring high volume repetitive purchases. Annual contracts are an efficient method of securing the best prices through volume purchasing and reducing large amounts of work related to the bid process. Utilization of annual contracts allows the City to procure numerous different commodities in support of the normal daily operations.

Amendment:

A. NetsMart Technologies, Inc. for Amendment to Annual Contract for NetsMart Insight Support, \$193,000.00 increase, upon award through September 30, 2017 with three, one-year renewal options - will provide the San Antonio Metropolitan Health District (SAMHD) with updates, maintenance and support to the Tuberculosis

Case Management System to meet Federal Electronic Health records requirements and to enhance the management reporting process to meet Texas 1115 waiver requirements. The updates will also enhance the Health Department's ability to deliver citywide public health agency services.

ISSUE:

This contract represents a portion of approximately 250 annual contracts that will be brought before City Council throughout the fiscal year. These products and services are used by city departments in their daily operations.

A. NetsMart Insight Support Amendment - This contract is an exception to the Local Preference and SBEDA Programs.

The Veteran-Owned Small Business Preference Program does not apply to this contract since it was solicited prior to January 15, 2014, the effective date of this program.

ALTERNATIVES:

A. NetsMart Insight Support - Should this amendment not be approved, SAMHD would not meet federal and state regulatory requirements, and would hamper their ability to deliver citywide public health agency services.

FISCAL IMPACT:

Funds are not encumbered by this ordinance. All expenditures will be in accordance with the Department's adopted budget approved by City Council. Purchases made by the Department are as needed and dependent upon available funds within their adopted budget.

RECOMMENDATION:

Staff recommends the acceptance of this contract submitted through this ordinance to provide the City with specified services on an annual contract basis. These annual contracts are critical to the City's daily operations.

This contract was procured on the basis of amendment, and a Contracts Disclosure Form is not required.