



City of San Antonio

Agenda Memorandum

File Number:17-3095

Agenda Item Number: 6.

Agenda Date: 5/25/2017

In Control: City Council Special Meeting

DEPARTMENT: Finance

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Rideshare Monitoring Application for SAT

SUMMARY:

This ordinance authorizes acceptance of a proposal from GateKeeper Systems, Inc. to provide the Aviation Department with a web-hosted rideshare monitoring application. This solution will independently track the activities of application-based Transportation Network Companies (TNC), such as Uber and Lyft, doing business in and around the San Antonio International Airport (SAT) and allow the Aviation Department to verify the accuracy of TNC payments to the City. The contract will be for an initial term of three years with options to renew for two additional one-year periods. The estimated total value of this project is \$79,255.00 and will be funded by Airport Operating and Maintenance Funds.

BACKGROUND INFORMATION:

Working under Operating Contracts between TNCs and the City, TNCs use web-based applications to arrange rides between customers and independent drivers working for them. For trips originating at SAT, the Operating Contracts require the TNCs to provide a monthly report within 15 days after the close of each calendar month which includes the total number of originating trips each day and the total number of trips for the month. Based on the report, each TNC pays \$1.50 fee for each reported trip.

This application will process data from all TNCs and provide real-time data transactions (date, time, geographical location, TNC identification, TNC driver based unique identifier, and vehicle license plate number) and fees from all TNCs conducting business at the airport. Using this data, the City will also be able to monitor TNC driver locations to ensure that staging and pick-up activities are consistent with the terms of the

Operating Contracts.

To obtain a means of independently verifying the TNC reported trips and the associated payments, the City issued a Request for Competitive Sealed Proposal for “Rideshare Monitoring Application for San Antonio International Airport” (RFCSP 6100008602) on February 9, 2017. On March 17, 2017, the Aviation Department received two proposals.

The evaluation committee consisted of representatives from Aviation Department and ITSD. The Finance Department, Purchasing Division facilitated by ensuring compliance with City procurement policies and procedures.

The evaluation of each proposal was based on a total of one hundred points: forty points for experience, background, qualifications; forty points for proposed plan; and twenty points for price. Based on the City’s standard RFCSP process, GateKeeper Systems, Inc. was recommended for award.

The initial term of the agreement shall be for a period of three years. Two additional one-year renewals at the City’s option will also be authorized by this ordinance.

ISSUE:

This ordinance will provide the San Antonio International Airport with a contract for a web-hosted rideshare monitoring application.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

Recommended award is an exception to the Local Preference Program.

The Veteran-Owned Small Business Preference Program does not apply to non-professional service contracts, so no preference was applied to this contract.

ALTERNATIVES:

Should this contract not be approved, the Aviation Department will not have the capability to audit self-reported TNC exits to ensure the accuracy of payments made to the City.

FISCAL IMPACT:

The annual contract amount is \$26,300.00 for Year 1, \$12,480.00 for Year 2, \$12,975.00 for Year 3, and if renewed, \$13,500.00 for Year 4, and \$14,000.00 for Year 5. Funds for Year 1 of the proposed contract are available in the Aviation Operations and Maintenance Fund. Funding for contract Years 2-5 will be included in future budgets.

RECOMMENDATION:

Staff recommends approval of the contract with GateKeeper Systems, Inc. to provide the San Antonio International Airport with a rideshare monitoring application for an estimated total amount of \$79,255.00.

This contract is procured by means of Request for Competitive Sealed Proposal and a Contract Disclosure Form is required.