



City of San Antonio

Agenda Memorandum

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In Control: Audit Committee

AUDIT COMMITTEE SUMMARY

May 30, 2017

Follow-up Audit of SAPD Alarm Permitting

Report Issued January 26, 2017

Follow-up Audit Objective

Determine if SAPD management successfully implemented action plans in the alarm permitting process to address prior audit recommendations.

Background

In October 16, 2015 the Office of the City Auditor completed an audit of the SAPD Alarm Permits process. The objective of the audit was to determine if SAPD alarm permit issuance, monitoring, and revenues are appropriately managed.

The Office of the City Auditor issued a report that concluded that alarm permit issuance, monitoring, and revenues were not appropriately managed. SAPD was not applying discounts appropriately, not monitoring outstanding fees, not actively monitoring outstanding credits and not clearing unmatched alarm notifications timely. Additionally, correct user access was not maintained in FAMS and there was not a point-of-sale system in place for the alarm permitting process.

Audit Scope and Methodology

The audit scope was limited to the recommendations and corrective action plans made in the original report for the period of April 2016 through October 2016.

Audit Conclusion

SAPD has successfully implemented adequate controls to address prior audit recommendations. SAPD is processing alarm permit applications correctly and charging the correct fees. Additionally, SAPD is monitoring outstanding alarm permit fees, processing customer credits on a timely basis, and addressing unmatched alarm notifications. Finally, users in the False Alarm Management System (FAMS) have appropriate access.

As we had no findings, we made no recommendations.

