



# City of San Antonio

## Agenda Memorandum

**File Number:**17-5133

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**Agenda Item Number:** 44.

**Agenda Date:** 9/21/2017

**In Control:** City Council A Session

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**DEPARTMENT:** Planning

**DEPARTMENT HEAD:** Bridgett White, AICP

**COUNCIL DISTRICTS IMPACTED:** Council District 4

### **SUBJECT:**

A Resolution directing the Planning Department to prepare a Service Plan for a proposed Voluntary Annexation of a 62.57 acre property located northwest of the intersection of West Military Drive and West Loop 1604 in Bexar County.

### **SUMMARY:**

This Resolution directs the Planning Department to prepare a Service Plan for a proposed Voluntary Annexation of a 62.57 acre property located northwest of the intersection of West Military Drive and West Loop 1604 which is contiguous to the City of San Antonio (COSA) limits and within the San Antonio Extraterritorial Jurisdiction (ETJ) in Bexar County.

### **BACKGROUND INFORMATION:**

On July 11, 2017, the McCombs Family Partners LTD (owner) submitted a Request for Voluntary Annexation, for full purpose of 62.57 acres of land, in accordance with the City Charter of the City of San Antonio and Chapter 43 of the Texas Local Government Code, specifically Section 43.028. The property is property located northwest of the intersection of West Military Drive and West Loop 1604 and is in the Extraterritorial Jurisdiction (ETJ) of the City of San Antonio, Bexar County, Texas.

The property is currently undeveloped and it should be noted that a portion of the parcel is located inside the City of San Antonio limits. The property owner is interested in developing the property and would like to ensure a consistent level of services.

### **ISSUE:**

This Resolution directs the Planning Department to prepare a Service Plan for Voluntary Annexation of the aforementioned property. State law requires that prior to the publication of the notice of the first required public hearing the City Council must direct its Planning Department to prepare a Service Plan for areas exempted from a Municipal Annexation Plan. The proposed annexation will expand San Antonio's municipal boundaries and the public service areas.

The Service Plan will address City services to be implemented and necessary capital improvements to be provided by the municipality after the area has been annexed. The Service Plan will be made available to the public using various mediums and will be available for review at public facilities within, or near, the annexation area. In addition, the Service Plan, along with maps, public hearing dates, and contact information, will be available on the Planning Department's webpage.

State law requires that the municipality follow other annexation procedures, which includes the publication of the public hearing notification, two public hearings by the governing body and the adoption of the annexation ordinance. Additionally, the City Charter of San Antonio requires consideration by the Planning Commission, and the publishing of the annexation ordinance 30 days prior to the final adoption. Below is a proposed schedule for the annexation area.

<b><u>2017 Dates</u></b>	<b><u>Required Actions</u></b>
<b>September 21</b>	– City Council's Direction to Prepare Service Plans
<b>October 11</b>	– First City Council Public Hearing
<b>October 11</b>	– Planning Commission Hearing and Consideration
<b>October 17</b>	– Zoning Commission Hearing and Consideration
<b>October 18</b>	– Second City Council Public Hearing
<b>November 9</b>	– City Council Consideration and Action of Annexation Ordinance, Adoption of the Service Plan, and Zoning
<b>November 30</b>	– Effective Date of Annexation Ordinance

#### **ALTERNATIVES:**

A denial of the resolution would result in the proposed annexation area remaining within the unincorporated territory of Bexar County.

#### **FISCAL IMPACT:**

There is no fiscal impact associated with directing the Planning Department to prepare a Service Plan for the area.

#### **RECOMMENDATION:**

Staff recommends approval of a Resolution directing the Planning Department to prepare a Service Plan for the proposed Voluntary Annexation of a 62.57 acre property located northwest of the intersection of West Military Drive and West Loop 1604 in Bexar County.