



City of San Antonio

Agenda Memorandum

File Number: 17-5343

Agenda Item Number: 32.

Agenda Date: 11/30/2017

In Control: City Council A Session

DEPARTMENT: Transportation & Capital Improvements

DEPARTMENT HEAD: Mike Frisbie, P.E.

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Professional Services Agreements for Traffic Engineering Consulting Services

SUMMARY:

An ordinance authorizing the execution of three (3) On-Call Traffic Engineering Services Agreements with Kimley-Horn and Associates, Inc., Pape-Dawson Consulting Engineers, Inc., and WSP USA, Inc. each in an amount not to exceed \$250,000.00 per year for a term of one year, with an option to renew for up to two additional one year extensions under the same terms and conditions for a possible maximum contract value not to exceed \$750,000.00 to provide as-needed professional traffic engineering consulting services.

BACKGROUND INFORMATION:

Historically, Transportation & Capital Improvements (TCI) contracts with three (3) consultants to provide On-Call Traffic Engineering Consulting Services for the City. The previous consultant contracts expired on September 22, 2017. Due to the high volume of requests for traffic-related studies, investigations and remediation plans, as well as the limited in-house resources in this area, these agreements will continue to allow the City to utilize the services of consultants immediately at the City's discretion.

The professional services provided under these agreements may include, but are not limited to, the following:

- Transportation Systems Planning
- Roadway Design
- Traffic Engineering Studies
- Traffic Operations Design

- Bicycle and Pedestrian Facilities

Consultants will be paid based on the tasks performed for each specific project. The City will make no minimum guarantee pertaining to the volume of work that may be expected from each consultant.

The RFQ for On-Call Traffic Engineering Services was released in September 2017, and a pre-submittal conference was held on September 15, 2017. Thirteen (13) firms responded and submitted their Statement of Qualifications (SOQ) by the September 28, 2017 closing date. A selection committee comprised of TCI staff evaluated and scored the SOQs and recommends contracts be awarded to Kimley-Horn and Associates, Inc., Pape-Dawson Consulting Engineers, Inc., and WSP USA, Inc.

The Disadvantaged Business Enterprise (DBE) program of the State of Texas is utilized in place of SBEDA. The (DBE) goal all three consulting firms have committed to is 10%.

ISSUE:

This ordinance authorizes the execution of three On-Call Traffic Engineering Services Agreements with Kimley-Horn and Associates, Inc., Pape-Dawson Consulting Engineers, Inc., and WSP USA, Inc. each in an amount not to exceed \$250,000.00 per year for a term of one year, with an option to renew for up to two additional one year extensions under the same terms and conditions for a possible maximum contract value not to exceed \$750,000.00 to provide as-needed professional traffic engineering consulting services.

Requirements for each task shall be detailed in the individual work orders assigned. In the event additional services are required outside the scope of any work order, the scope of services and any additional fees related to these services will be agreed upon by the City and the Consultant in writing and in advance of these services being performed.

ALTERNATIVES:

In review of potential alternatives, staff has determined that awarding these three (3) On-Call contracts for Professional Engineering Services is in the best interest of the City. An alternate option would be to submit another request for qualifications (RFQ) and select firms based on qualified experience in working with similar projects. However, the firms recommended through this selection process have the necessary qualifications that were requested in the RFQ.

FISCAL IMPACT:

Each of these agreements shall have a value not to exceed \$250,000.00 per contract year per firm for an initial, one-year term with two one-year extensions. Each renewal of the respective agreements shall be for the same terms and conditions.

Potential funding sources for individual work orders include, but are not limited to, General Fund, Certificates of Obligations, Advanced Transportation District (ATD) Program and Neighborhood Access & Mobility Program (NAMP) funds, and Federal funds.

Funds are not appropriated nor encumbered by this action. Expenditures for these services are subject to available funding and are authorized by individual project capital budgets at the time work is requested or

project funds are appropriated through ordinance. The City will make no minimum guarantee pertaining to the volume of work which may be expected from each consultant.

RECOMMENDATION:

Staff recommends the execution of three (3) On-Call Professional Services Agreements for Citywide Traffic Engineering Consulting Services with Kimley-Horn and Associates, Inc., Pape-Dawson Consulting Engineers, Inc., and WSP USA, Inc.