



City of San Antonio

Agenda Memorandum

File Number:17-5932

Agenda Item Number: 6.

Agenda Date: 11/7/2017

In Control: Early Childhood Education Municipal Development Corporation Board of Directors

DEPARTMENT: Pre-K 4 SA

DEPARTMENT HEAD: Sarah Baray, Ph.D.

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Internal Audit of the Competitive Grants Program

SUMMARY:

This item includes a briefing and Board discussion of the results of the City's audit of the Competitive Grants Program.

BACKGROUND INFORMATION:

The City Auditor's Office conducted an audit of the Competitive Grants Program as part of the annual Audit Plan approved by City Council. This audit evaluated processes related to the first year of the Grants Program which began in the 2016-17 school year.

ISSUE:

The purpose of this audit was to determine if awarded City grants are monitored to ensure appropriate use of grant dollars. The audit evaluated the monitoring procedures, invoice payments, and child development center purchases from the first year of the grant. It also looked at the initial grant proposal documents submitted for the 2016-17 school year as well as the renewal documents submitted for the 2017-18 school year.

The auditors interviewed Pre-K 4 SA staff to gain an understanding of the grant recipient monitoring process and reviewed documentation from related to monitoring, performance metrics, invoicing, and purchasing. The scope of this audit included documentation from April 2017 through June 2017.

After completing the evaluation process, the City Auditor's Office concluded that the Competitive Grants are sufficiently monitored and no findings were noted in the audit. The results of the audit will be approved by the City's Audit Committee.

ALTERNATIVES:

This item includes a briefing only.

FISCAL IMPACT:

This item includes a briefing only.

RECOMMENDATION:

This item includes a briefing only.