



City of San Antonio

Agenda Memorandum

File Number: 17-6434

Agenda Item Number: 2.

Agenda Date: 12/5/2017

In Control: Audit and Accountability Committee

CITY OF SAN ANTONIO FINANCE DEPARTMENT Interdepartmental Correspondence

TO: Sheryl Sculley, City Manager

FROM: Troy Elliott, CPA, Deputy Chief Financial Officer

COPIES: Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Norbert Dziuk, Procurement Operations Lead; Russell J. Handy, Aviation Director; Ramiro S. Salazar, Library Director

SUBJECT: Consideration of High Profile Solicitations for Release

DATE: December 5, 2017

The following high profile solicitation is scheduled to be released within the next month:

On-Call Environmental Consulting (Aviation) - The Aviation Department is seeking Statement of Qualifications from Respondents interested in providing various environmental consulting services, such as environmental assessments, subsurface investigations, asbestos sampling, air monitoring, well installation, well plugging, remediation oversight, and engineering design for the San Antonio Airport System.

Department: Aviation
Solicitation Type: RFQ
Release Date: December 6, 2017
Closing Date: January 10, 2018
Proposed Council Date: April, 2018
Estimated Value: \$3 Million (3 contracts @ \$1M/each)
Proposed Term: 3 years with 2, 1 year options
Contact Information: Russell J. Handy, Aviation Director, Aviation
Evaluation Criteria: Experience, Background, Qualifications: 50 points
Price Plan/Management Plan: 30 points
DBE Program: 20 points
SBEDA Program Requirements: Not Applicable
Local Preference Program: Not Applicable
Veteran Owned Small Business Preference Program: Not Applicable
Voting Members: Carlos Contreras, Assistant City Manager, City Manager's Office
Russell J. Handy, Aviation Director, Aviation

Steve Southers, Environmental Services Manager, Aviation
Candyce Selby, Sr. Engineer, Aviation
Keith Muhlestein, Director of Sustainability, UTSA