



City of San Antonio

Agenda Memorandum

File Number:17-6435

Agenda Item Number: 3.

Agenda Date: 12/5/2017

In Control: Audit and Accountability Committee

CITY OF SAN ANTONIO FINANCE DEPARTMENT Interdepartmental Correspondence

TO: Sheryl Sculley, City Manager

FROM: Troy Elliott, CPA, Deputy Chief Financial Officer

COPIES: Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Norbert Dziuk, Procurement Operations Lead; Russell J. Handy, Aviation Director; Ramiro S. Salazar, Library Director;

SUBJECT: Consideration of High Profile Solicitations for Release

DATE: December 5, 2017

The following high profile solicitation is scheduled to be released within the next month:

Annual Job Order Contract for On-Call Electrical Services (Aviation) - The Aviation Department is seeking up to 2 annual job order contracts to provide on-call maintenance and repair of electrical systems for the San Antonio Airport System.

Department: Aviation
Solicitation Type: RFCSP
Release Date: December 6, 2017
Closing Date: January 10, 2018
Proposed Council Date: March 29, 2018
Estimated Value: \$2 Million (2 contracts @ \$1M/each)
Proposed Term: 2 years with 3, 1 year options
Contact Information: Russell J. Handy, Aviation Director, Aviation
Evaluation Criteria: Experience, Background, Qualifications: 45 points
Proposed Plan: 25 points
Price: 10 points
SBEDA: 20 points (10 points ESBE Prime; 10 points MWBE Prime)
SBEDA Subcontracting Requirements: Not Applicable
Local Preference Program: Not Applicable
Veteran Owned Small Business Preference Program: Not Applicable
Voting Members: Thomas Bartlett, Deputy Aviation Director, Aviation

Loyce D. Clark, Chief Asset and Planning Officer, Aviation
Randy Gray, Building Maintenance Manager, Aviation
Marsha Hendler, Airport Advisory Commission