



City of San Antonio

Agenda Memorandum

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Agenda Item Number: 4.

Agenda Date: 12/5/2017

In Control: Audit and Accountability Committee

CITY OF SAN ANTONIO FINANCE DEPARTMENT Interdepartmental Correspondence

TO: Sheryl Sculley, City Manager

FROM: Troy Elliott, CPA, Deputy Chief Financial Officer

COPIES: Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Norbert Dziuk, Procurement Operations Lead; Russell J. Handy, Aviation Director; Ramiro S. Salazar, Library Director

SUBJECT: Consideration of High Profile Solicitations for Release

DATE: December 5, 2017

The following high profile solicitation is scheduled to be released within the next month:

Integrated Library System (Library) - The Library Department is seeking qualified respondents for the replacement of the current Integrated Library System (Millennium). The integrated library system is the backbone automated system that provides modules for all major library functions including but not limited to cataloging, acquisitions, circulations and general account administration. This system will also provide flexible report generation for use by library staff.

Department: Library
Solicitation Type: RFCSP
Release Date: December 1, 2017
Closing Date: February 16, 2018
Proposed Council Date: June 21, 2018
Estimated Value: \$2.3 Million
Proposed Term: 5 years with 3, 1 year options
Contact Information: Ramiro S. Salazar, Director, Library
Evaluation Criteria: Experience, Background, Qualifications: 35 points
Proposed Plan and Solution: 45 points
Pricing: 20 points
SBEDA Program Requirements: Waived
Local Preference Program: Not Applicable
Veteran Owned Small Business Preference Program: Not Applicable
Voting Members: Lori Houston, Assistant City Manager, City Manager's Office

Ramiro S. Salazar, Director, Library
Craig Hopkins, Chief Information Officer, ITSD
Kathy Donellan, Assistant Library Director - Support Services, Library
Kevin Goodwin, Chief Technology Officer/Deputy Director, ITSD
Dale McNeill, Assistant Library Director - Public Services, Library
Melanie S. Keeton, Assistant Director, Finance
Candelaria Mendoza, Library Services Administrator