



# City of San Antonio

## Agenda Memorandum

**File Number:** 17-6440

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**Agenda Item Number:** 7.

**Agenda Date:** 11/29/2017

**In Control:** Audit and Accountability Committee

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**CITY OF SAN ANTONIO**  
**FINANCE DEPARTMENT**  
**Interdepartmental Correspondence**

**TO:** Sheryl Sculley, City Manager

**FROM:** Troy Elliott, CPA, Deputy Chief Financial Officer

**COPIES:** Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Norbert Dziuk, Procurement Operations Lead; Russell J. Handy, Aviation Director; Mike Sawaya, Convention & Sports Facilities Director; John Jacks, Center City Development and Operations Director; Ramiro S. Salazar, Library Director; Mike Frisbie, TCI Director/City Engineer

**SUBJECT:** Consideration of High Profile Solicitations for Release

**DATE:** November 29, 2017

The following high profile solicitation is scheduled to be released within the next month:

**Program Management Services for Street Maintenance Program (TCI)** - The Transportation and Capital Improvements Department is seeking Statements of Qualifications from qualified firms interested in providing staff augmentation services to support the City's Annual Street Maintenance Program. The services provided will include construction inspection services, program management, construction management and engineering services.

Department: TCI

Solicitation Type: RFQ

Release Date: December 13, 2017

Closing Date: January 17, 2018

Proposed Council Date: April, 2018

Estimated Value: \$1.5 Million

Proposed Term: 1 year with 1, 1 year option

Contact Information: Christie Chapman, Assistant Director, TCI

Evaluation Criteria: Experience, Background, Qualifications: 45 points

Experience with COSA and San Antonio Region: 20 points

Proposed Management Plan: 25 points

SBEDA: 10 points (5 points SBE Prime; 5 points MWBE Prime)

SBEDA Subcontracting Requirements: 23% MWBE; 3% AABE

Local Preference Program: Not Applicable

Veteran Owned Small Business Preference Program: Not Applicable

Voting Members: Anthony Chukwudolue Assistant Director, TCI

Razi Hosseini, Assistant Director, TCI

Luis Maltos, Assistant City Engineer, TCI

Juan Martinez, Construction Inspections Manager, TCI

Victoria Escobedo, Engineer, TCI