



City of San Antonio

Agenda Memorandum

File Number: 17-6444

Agenda Item Number: 5.

Agenda Date: 12/5/2017

In Control: Audit and Accountability Committee

CITY OF SAN ANTONIO FINANCE DEPARTMENT Interdepartmental Correspondence

TO: Sheryl Sculley, City Manager

FROM: Troy Elliott, CPA, Deputy Chief Financial Officer, Finance Department
Kevin Barthold, City Auditor

COPIES: Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Norbert Dziuk, Procurement Operations Lead; Russell J. Handy, Aviation Director; Ramiro S. Salazar, Library Director

SUBJECT: Consideration of Completed High Profile Solicitations

DATE: December 5, 2017

The following high profile projects have completed the solicitation process. These items are presented to the Audit and Accountability Committee for review prior to full City Council for consideration.

Noise Operations Monitoring System (Aviation) - Department issued Request for Competitive Sealed Proposals to provide Aviation with services, equipment, software, maintenance for a system to collect and interpret airport noise data.

- Solicitation Type: RFCSP
- Number of Respondents: 3
- Contract Value: \$1.85 Million
- Number of Contracts Awarded: 1
- Term of Contract: 5 years with 2, 1 year options
- Council Consideration: December 2017
- Evaluation Criteria:
 - Experience, Background, Qualifications - 50 points
 - Proposed Plan - 35 points
 - Price - 15 points
 - SBEDA Program: Not Applicable
- DBE: Applicable
- Local Preference Program: Not Applicable
- Veteran Owned Small Business Preference Program: Not Applicable
- SBEDA Subcontracting Requirement: Not Applicable
- Voting Committee Members:

- Russell J. Handy, Aviation Director, Aviation
- Steve Southers, Environmental Services Manager, Aviation
- Patsy Boozer, Chief Security Officer, ITSD
- Cheryl Chamness, Program Manager, THC, Inc.

Noise Operations and Monitoring System RFCSP 6100005534; 17-104 Score Summary	Maximum Points	Firm 1	Firm 2	Firm 3
A - Experience, Background, Qualifications	50	48.00	40.00	30.50
B - Proposed Plan	35	33.25	29.25	19.50
C - Price Schedule	15	7.99	11.35	15.00
TOTAL SCORE	100	89.24	80.60	65.00
RANK BASED ON TOTAL SCORE		1.00	2.00	3.00

Due diligence conducted for the respondents to the above solicitations included a search of federal and state debarment lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information. No findings were noted that would prevent the City from awarding to the selected vendors.

Staff recommends committee approval to proceed with scheduling these items for full City Council consideration.